



**NOTIFICATION OF (1) DISCLOSABLE PECUNIARY INTERESTS AND (2) OTHER PERSONAL INTERESTS WHICH ARE NOT DISCLOSABLE PECUNIARY INTERESTS BY ELECTED AND CO-OPTED MEMBERS**

I, Melanie Stephen

Being an elected member of Kirklees Council do hereby give notice that I have set below in Part I of the form my disclosable pecuniary interests for the purposes of the Localism Act 2011 and the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and in Part II of this form, my other personal interests which are not disclosable pecuniary interests.

Within 28 days of election to office, an elected member must register his/her disclosable pecuniary interests in a public register by providing written notification to the Kirklees Council's Monitoring Officer.

I understand that this notification will be placed upon a public register and published on the Kirklees Council website.

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Melanie Stephen  
Councillor

Dated 02/06/2021

**PLEASE COMPLETE THE FORMS IN PART I AND PART II BELOW FOR BOTH YOURSELF AND YOUR SPOUSE OR CIVIL PARTNER OR ANY PERSON WITH WHOM YOU ARE LIVING AS HUSBAND AND WIFE OR ANY PERSON WITH WHOM YOU ARE LIVING AS IF YOU WERE CIVIL PARTNERS.**

Please use additional sheets if necessary. Any additional sheets should be marked with the number of the question to which they apply. If you have no interests relevant to a particular section please write "None" in that section. Attached to this form is an extract from the Explanatory Notes to the Localism Act 2011 dealing with the offences which may be committed in relation to disclosable pecuniary interests.

## PART I – DISCLOSABLE PECUNIARY INTERESTS

Disclosable Pecuniary Interests	Disclosable Pecuniary Interests
<p><b>1. Employment, office, trade, profession or vocation</b></p> <p><i>Please give details of any employment, office, trade, profession or vocation carried on by you for profit or gain. In particular you should give a brief description of the activity and the name and address of any employer, partnership or other organisation from which you receive payments.</i></p>	<p><b>Employer (of Melanie Stephen):</b>            Kirklees Visual Impairment Network            The Whitfield Centre            180 Soothill Lane            Batley            WF17 6HP</p> <p>13 hours per week. Admin Support role.</p> <p><b>Employer (of Patrick Stephen, Fiance):</b>            Calder Screenprint            Holme Iron Works            Holmes Road            Sowerby Bridge            HX6 3LF</p> <p>20 hours per week. Screen Printer role.</p>
<p><b>2. Sponsorship</b></p> <p><i>Please give details of any payment or provision of any other financial benefit (other than from Kirklees Council) which has been made or provided within the last 12 months in respect of any expenses incurred by you in carrying out</i></p>	

<p><i>duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union or political party.</i></p>	
<p><b>3. Contracts</b></p> <p><i>Please give details of any contract which is made between you (or a body in which have a beneficial interest) and Kirklees Council -</i></p> <p><i>(a) under which goods or services are to be provided or works are to be executed; and</i></p> <p><i>(b) which has not been fully discharged</i></p> <p><i>[A body in which you have a beneficial interest means a firm in which you are a partner or a body corporate of which you are a director, or in the securities of which you have a beneficial interest]</i></p>	
<p><b>4. Land</b></p> <p><i>Please give details of any beneficial interest you have in land which is within the area of Kirklees Council. For these purposes the definition of land excludes an easement, servitude, interest or right</i></p>	<p>21 Rectory Drive Batley West Yorkshire WF17 0PL</p>

<p><i>in or over land which does not carry with it a right (alone or jointly with another) to occupy the land or to receive income. In particular you should provide details of any land which you own, lease, receive rent from or for which you are the mortgagee together with sufficient information to identify the location of such land.</i></p>	
<p><b>5. Licences</b></p> <p><i>Please provide details of any licence (alone or jointly with others) to occupy land in the area of Kirklees Council for a month or longer.</i></p>	
<p><b>6. Corporate Tenancies</b></p> <p><i>Please provide details of any tenancy where (to your knowledge)-</i></p> <p><i>(a) the landlord is Kirklees Council;</i> <i>and</i></p>	

<p><i>(b) the tenant is a body in which you have a beneficial interest</i></p> <p><i>[A body in which you or such a person has a beneficial interest means a firm in which you are a partner or a body corporate of which you are a director, or in the securities of which you have a beneficial interest]</i></p>	
<p><b>7. Securities</b></p> <p><i>Please provide details of any beneficial interest in securities of a body where-</i></p> <p><i>(a) that body (to your knowledge) has a place of business or land in the area of Kirklees Council; and</i></p> <p><i>(b) either-</i></p> <ul style="list-style-type: none"> <li><i>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</i></li> <li><i>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</i></li> </ul> <p><i>[For these purposes "securities" means</i></p>	

<p><i>shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.]</i></p>	
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## PART II – PERSONAL INTERESTS

Please list any personal interests which are NOT disclosable pecuniary interests and briefly describe your involvement. Personal interests may be interests for which you receive no remuneration or have no beneficial interest but which may still be seen as prejudicing your decision making.

The interests you list are a matter for your discretion but you should have regard to paragraph 5.1 – 5.9 of the Code of Conduct relating to interests which are not disclosable pecuniary interests and also your duty to act in accordance with the Seven Principles of Public Life which are contained in the Council's Code of Conduct for Members, namely:

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty
- Leadership

The following is a list of the type of personal interests you should consider including in this form but please note this is not a comprehensive list and is given only by way of example. Please ask the Monitoring Officer or her deputies if you require guidance.

**(a) Membership of Trade Union**

*Note – if you are paid by a trade union, this is a disclosable pecuniary interest and should be disclosed in Part I of this form. Part II is for the disclosure of membership of a Trade Union only*

**(b) External bodies to which you are appointed or nominated by the Council but for which you receive no remuneration**

*(any organisation of which you are a member or in a position of general control or management and to which you are appointed or nominated by Kirklees Council as its representative but it is not a disclosable pecuniary interest. Note that being nominated as a director is a disclosable pecuniary interest*

**(c) Interests in charities, societies and other bodies**

*(any position of general control or management in any public authority or body exercising functions of a public nature; company, industrial and provident society, charity or body directed to charitable purposes; bodies whose principal purposes include the influence of public policy including professional association) but it is not a disclosable pecuniary interest*

**(d) Membership of a local organisation**

*(any local organisations of which you are a member, e.g., friends of "x")*

**(e) Involvement in any organisation for which you do not receive remuneration but the organisation may receive funding or support from the Council**

**(f) Receipt of benefits like for example, Council Tax Single Person's Allowance**

**Kirklees Theatre Trust** – Newly appointed as a member of the Board (unpaid).

**Carlinghow Theatre Company** – Committee member and Acting member (unpaid).



**Note-** You are also reminded that if you have received gifts and hospitality with a value in excess of £25 you must notify the Monitoring Officer in writing within 28 days of receipt.

## **LOCALISM ACT 2011 - OFFENCES**

### **[Extract from the Explanatory Notes to the Localism Act 2011]**

Section 34 [of the Localism Act 2011] makes it a criminal offence if a member or co-opted member fails, without reasonable excuse, to comply with requirements under section 30 or 31 to register or declare disclosable pecuniary interests, or take part in council business at meetings or when acting alone when prevented from doing so. It empowers the magistrates' court, upon conviction, to impose a fine of up to level 5 (currently £5,000), and an order disqualifying the person from being a member of a relevant authority for up to five years. It extends the time for bringing a prosecution for the offence by allowing a prosecution to be brought within 12 months of the prosecuting authorities having the evidence to warrant prosecution, but any prosecution must be brought within 3 years of the commission of the offence and only by or on behalf of the Director of Public Prosecutions.

