



**Service Director – Legal, Governance and
Commissioning**

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Tuesday 6 February 2024

Notice of Meeting

Dear Member

Licensing and Safety Committee

The **Licensing and Safety Committee** will meet in the **Council Chamber - Town Hall, Huddersfield** at **10.00 am** on **Wednesday 14 February 2024**.

This meeting will be live webcast. To access the webcast please go to the Council's website at the time of the meeting and follow the instructions on the page.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Licensing and Safety Committee members are:-

Member

Councillor Amanda Pinnock (Chair)
Councillor Zarina Amin
Councillor Aafaq Butt
Councillor Imran Safdar
Councillor Jo Lawson
Councillor Carole Pattison
Councillor Mohan Sokhal
Councillor Adam Zaman
Labour Group Vacany
Councillor Timothy Bamford
Councillor Adam Gregg
Councillor Vivien Lees-Hamilton
Councillor Donna Bellamy
Councillor Andrew Marchington
Councillor Karen Allison

When a Member of the Licensing and Safety Committee member cannot attend the meeting, a member of the Substitutes Panel (below) may attend in their place in accordance with the provisions of Council Procedure Rule 35(7).

Substitutes Panel

Conservative

B Armer
R Smith
M Thompson
J Taylor
D Hall

Green

S Lee-Richards
A Cooper

Labour

S Hall
M Kaushik
B Addy
P Moore E Firth
T Hawkins
H Zaman

Liberal Democrat

PA Davies
J Lawson
A Munro
A Pinnock
A Smith

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Committee

To receive apologies for absence from those Members who are unable to attend the meeting and details of substitutions and for whom they are attending.

2: Minutes of Previous Meeting

1 - 6

To approve the minutes of the meeting of the Panel held 19th July 2023.

3: Declaration of Interests

7 - 8

Members will be asked to say if there are any items on the Agenda in which they have any disclosable pecuniary interests or any other interests, which may prevent them from participating in any discussion of the items or participating in any vote upon the items.

4: Admission of the Public

Most agenda items take place in public. This only changes where there is a need to consider exempt information, as contained at Schedule 12A of the Local Government Act 1972. You will be informed at this point which items are to be recommended for exclusion and to be resolved by the Board.

5: Deputations/Petitions

The Committee will receive any petitions and/or deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also submit a petition at the meeting relating to a matter on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10, Members of the Public must submit a deputation in writing, at least three clear working days in advance of the meeting and shall subsequently be notified if the deputation shall be heard. A maximum of four deputations shall be heard at any one meeting.

6: Public Question Time

To receive any public questions.

In accordance with Council Procedure Rule 11, the period for the asking and answering of public questions shall not exceed 15 minutes.

Any questions must be submitted in writing at least three clear working days in advance of the meeting.

7: Hackney Carriage Demand Survey

9 - 70

The purpose of this report is to inform members of the outcome of the survey to measure demand for hackney carriages within the district.

Contact: Fiona Goldsmith, Public Protection Group Leader,
Licensing

8: Licensing Services - Update report

71 - 86

The purpose of the report is to inform Members of the activities undertaken to discharge the Council's licensing functions from 1st April 2023 to 30th September 2023.

Contact: Fiona Goldsmith, Public Protection Group Leader,
Licensing

9: Decision Making - Hackney Carriage and Private Hire 87 - 118

The purpose of the report is for Members to consider and resolve a decision-making process relating to the hackney carriage and private hire licensing service.

Contact: Fiona Goldsmith, Public Protection Group Leader,
Licensing

10: Officer Delegation for minor policy and process changes - Hackney Carriage and Private Hire Licensing 119 - 122

The purpose of the report is to ask Members to delegate policy and process changes to the head of public protection in conjunction with the Chair of the Licensing and Safety Committee where the changes are minor and will not negatively affect the licensed trade.

Contact: Fiona Goldsmith, Public Protection Group Leader,
Licensing

11: Hackney Carriage and Private Hire Vehicle specification policy review 123 - 236

The purpose of the report is to inform members of the results of the consultation for the proposed changes to the Council's current Hackney Carriage and Private Hire Vehicle Specification Policy.

Contact: Fiona Goldsmith, Public Protection Group Leader,
Licensing
