

**Name of meeting: Corporate Governance and Audit Committee**

**Date: 20 April 2018**

**Title of report: Proposed Dates of Council – 2018 to 2019 Municipal Year**

**Purpose of report:**

**To determine dates and times for meetings of Council for the 2018-2019 municipal year**

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	Not applicable
Key Decision - Is it in the <a href="#">Council's Forward Plan (key decisions and private reports)?</a>	No
The Decision - Is it eligible for "call in" by Scrutiny?	No
Date signed off by Director & name	
Is it also signed off by the Service Director for Financial Management, IT, Risk and Performance?	N/A
Is it also signed off by the Service Director - Legal Governance and Commissioning	Yes
Cabinet Member portfolio	Not applicable

**Electoral wards affected: Not applicable**

**Ward councillors consulted: Not applicable**

**Public or Private Status: Public**

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## 1. Summary

Council Procedure Rule 2 (1) advises that the dates of ordinary Council Meetings in each Municipal Year will be determined by the Council following recommendations made by the Corporate Governance and Audit Committee.

Council Procedure Rule 5(1) states that there shall be two types of Ordinary meeting of the Council, one which focuses on Holding the Executive to Account, and the other for Key Discussions. No less than four ordinary meetings must be designated as Holding the Executive to Account.

The following dates/times are proposed, all meetings to be held in Huddersfield Town Hall at 5.30pm.

The meeting of Annual Council, scheduled for 22 May 2019, will commence (with a civic ceremony) at 12.30pm.

Date	Council Meeting
2018	
Wednesday 11 <sup>th</sup> July	Holding Executive to Account
Wednesday 12 <sup>th</sup> September	Key Discussion
Wednesday 10 <sup>th</sup> October	Holding Executive to Account
Wednesday 7 <sup>th</sup> November	Key Discussion
Wednesday 12 <sup>th</sup> December	Holding Executive to Account
2019	
Wednesday 16 <sup>th</sup> January	Key Discussion
Wednesday 13 <sup>th</sup> February	Budget Council
Wednesday 20 <sup>th</sup> March	Holding Executive to Account
Wednesday 22 <sup>nd</sup> May	Annual Council

## 2. Information required to take a decision

Not applicable

## 3. Implications for the Council

### 3.1 Early Intervention and Prevention (EIP)

Not applicable

**3.2 Economic Resilience (ER)**

Not applicable

**3.3 Improving Outcomes for Children**

Not applicable

**3.4 Reducing demand of services**

Not applicable

**4. Consultees**

Leading Members (prior to Corporate Governance and Audit Committee)

**5. Next steps**

To submit the recommendation of the Committee to Annual Council.

**6. Officer recommendations and reasons**

That the report be submitted to the meeting of Annual Council on 23 May 2018 with a recommendation that the schedule of Council meetings for 2018-2019, be approved.

**7. Cabinet portfolio holder recommendation**

Not applicable.

**8. Contact officer**

Andrea Woodside, Governance Officer

**9. Background Papers and History of Decisions**

Not applicable.

**10. Assistant Director responsible**

Julie Muscroft, Service Director - Legal, Governance and Commissioning