

Name of meeting: Annual Council

Date: 20 May 2015

Title of report: Appointment to Outside Bodies/Other Committees

| | |
|---|------------------------------------|
| Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards? | No |
| Is it in the Council's Forward Plan ? | No |
| Is it eligible for "call in" by Scrutiny ? | No |
| Date signed off by <u>Director</u> & name | Director of Resources, David Smith |
| Is it signed off by the Director of Resources? | 5.5.15 |
| Is it signed off by the Assistant Director – Legal, Governance & Monitoring? | 12.5.15 |
| Cabinet member portfolio | Not applicable |

Electoral [wards](#) affected: All

Ward councillors consulted: Not applicable

Status of Report : Public

1. Purpose of report

To consider and determine the allocation of places/ratios, as appropriate, to the Outside Bodies as detailed within this report.

2. Key points

The Council's representation on the various **Outside Bodies/other Committees** is comprised of three elements (i) Representation on Joint Authorities and Major Bodies (ii) Representation on Other Outside Bodies and (iii) Representation on Charities, for which nominations are submitted through Local Area Structures.

The Council is responsible for overall allocations/ratios, as appropriate for bodies within its remit, and Cabinet is responsible for nominations to bodies concerned with executive functions. The Director of Resources has delegated authority, in consultation with Group Business Managers, to receive and process nominations.

In relation to the **Yorkshire Purchasing Organisation Joint Committee**, the Council (along with the other constituent Authorities) is requested to pass a resolution to waive the applicability of political balance rules, and to also determine which of the Council's two nominees to the YPO Joint Committee will have the one vote on behalf of the Authority.

In relation to **Kirklees Active Leisure**, Council is asked to determine which of the two appointed Members will be authorised for the purposes of Member meetings (distinct from Director meetings) to exercise a vote, pursuant to Section 323 of the Companies Act 2006. Council is also asked to note that David Smith, Director of Resources, will continue as Company Secretary (with no director status or voting rights).

Other Kirklees Officer Company Secretaries to note are;

- *Julie Muscroft (Assistant Director – Legal, Governance and Monitoring) for Kirklees Metropolitan Development Company Ltd*
- *Paul Kemp (Acting Assistant Director – Investment & Regeneration) for Kirklees Stadium Development Ltd*

3. Implications for the Council

The Council's interests will be represented by the appointed persons.

4. Consultees and their opinions

Not applicable.

5. Next steps

Subject to approval, the relevant organisations will be informed of the appointments.

6. Officer recommendations and reasons

- 1) That Council confirms the allocation of places/ratios, as appropriate in the attached schedules, and notes that Group Business Managers will put forward nominations to the Director of Resources to fill any vacancies or make any adjustments to nominees previously put forward, as appropriate, subject to (4) below.
- 2) That those bodies with executive functions be referred to the Leader of the Council to put forward nominations.
- 3) That, in relation to Yorkshire Purchasing Organisation Joint Committee, Council agrees to waive political balance rules which apply in accordance with Section 17 of the Local Government and Housing Act 1989 (this requires approval with no Member voting against); and that the Leader of the Council, in determining the nominees, resolves which Member will have the one vote on behalf of the Council.
- 4) That one of the Council Trustees on Kirklees Active Leisure, to be nominated by the Group Business Managers, will be authorised to represent the Council for the purposes of Member meetings pursuant to Section 323 of the Companies Act 2006, to exercise a vote, and that Council notes that David Smith, Director of Resources, will continue as Company Secretary (with no director status or voting rights).
- 5) That it be noted that Julie Muscroft (Assistant Director - Legal, Governance & Monitoring) and Paul Kemp (Acting Assistant Director – Investment & Regeneration) be the respective Company Secretaries for Kirklees Metropolitan Development Company and Kirklees Stadium Development Limited.

7. Contact officer and relevant papers

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Prescribed places

| Name of Body | Schedule | No of Reps | Restriction |
|---|-----------------------|------------------------------|--|
| Association of West Yorkshire Authorities | 1 (Joint Authorities) | 1 | Authority Leader |
| Leeds City Region Transport Panel | 1 (Joint Authorities) | 1 | Portfolio Holder for Transport |
| Local Government Association – General Assembly | 1 (Joint Authorities) | 4 | Group Leaders 9 votes at AGM 2015 vote split is 5,2,1,1 |
| Combined Authority | 1 (Joint Authorities) | 2 | Authority Leader and Opposition Leader plus subs |
| Combined Authority – Governance & Audit Committee | 1 (Joint Authorities) | 1 | Chair of Corporate Governance & Audit Cttee |
| Combined Authority – Investment Committee | 1 (Joint Authorities) | 1 | Portfolio holder for transport |
| Combined Authority – Kirklees District Engagement Committee | 1 (Joint Authorities) | | CA Transport Cttee Members plus another 4 nominations |
| Combined Authority – Overview & Scrutiny Committee | 1 (Joint Authorities) | 3 | To Be Determined |
| Combined Authority – Transport Committee | 1 (Joint Authorities) | 3 | To Be Determined Automatically Members of the CA District Engagement Cttee |
| Sam Whitehead Trust | 2 (Other Bodies) | 3 Members | Members who represent Colne Valley Ward |
| Deighton & Brackenhall Initiative Limited | 2 (Other Bodies) | 3 Members + 1 Senior Officer | Members who represent Ashbrow Ward |
| West Yorkshire Joint Services – Archives, Archaeology and Trading Standards Sub-Committee | 1 (Joint Authorities) | 3 Members | APPOINTMENTS DETERMINED BY JOINT CTTEE |
| West Yorkshire Joint Services – Grants Sub- | 1 (Joint Authorities) | 3 Members | APPOINTMENTS DETERMINED BY |

Prescribed places

| Committee | | | JOINT CTTEE |
|--|-----------------------|-----------|--|
| West Yorkshire Joint Services Sub-Committees – Appointment and Appeals Panel | 1 (Joint Authorities) | 2 Members | APPOINTMENTS DETERMINED BY JOINT CTTEE |
| West Yorkshire Joint Services Sub-Committees – Governance & Audit | 1 (Joint Authorities) | 1 Member | APPOINTMENTS DETERMINED BY JOINT CTTEE |
| West Yorkshire Joint Services Sub-Committees – Joint Consultative Committee | 1 (Joint Authorities) | 1 Member | APPOINTMENTS DETERMINED BY JOINT CTTEE |

Prescribed places

Nominations by Cabinet

| | | | |
|---|-----------------------|------------------------------|--|
| Parking & Traffic Regulations Outside London Adjudication Joint Committee | 1 (Joint Authorities) | 1 + 1 sub | NOMINATIONS BY CABINET |
| West Yorkshire Joint Services Committee | 1 (Joint Authorities) | 3 Members + Leader + 3 Subs | NOMINATIONS BY CABINET |
| Y & H Regional Broadband Joint Committee | 1 (Joint Authorities) | 1 – Must be Executive Member | NOMINATIONS BY CABINET |
| Yorkshire Purchasing Organisation | 1 (Joint Authorities) | 2 Members + 2 Subs | NOMINATIONS BY CABINET - Council AGM passes a resolution to waive the applicability of political balance rules |
| Yorkshire Purchasing Organisation – Trans-Pennine Properties | 1 (Joint Authorities) | 2 Members | Coincides with annual membership of YPO Management Committee |

All other places

| Name of Body | Schedule | No of Reps | Restriction |
|--|-----------------------|--|---|
| West Yorkshire Police & Crime Panel | 1 (Joint Authorities) | 2 Members (Ratio to comply with political balance across West Yorks) | To be determined |
| Calderdale & Kirklees Careers Limited | 1 (Joint Authorities) | 3 directors which may be Elected Members/ Officers/ Other nominees | |
| Calderdale & Huddersfield NHS Trust Board | 1 (Joint Authorities) | 1 | TBC |
| Children's Trust (formerly Kirklees Partnership Children & Young People) | 1 (Joint Authorities) | 4 Members | 2 from Cabinet 2 from opposition groups |
| Environment Agency – Yorkshire Regional Flood and Coastal Committee | 1 (Joint Authorities) | 1 + Deputy | |
| Huddersfield Town Centre Partnership Limited | 1 (Joint Authorities) | 3 | Normally 2 Members + 1 Officer |
| Intruplas Limited | 1 (Joint Authorities) | 1 | |
| Kirklees Neighbourhood Housing Limited | 1 (Joint Authorities) | 5 Members | |
| Kirklees Partnership Executive | 1 (Joint Authorities) | 1 | |
| Kirklees Partnership Safer, Stronger Communities | 1 (Joint Authorities) | 4 Members | 2 from Cabinet 2 from opposition groups |
| Kirklees Stadium Development Ltd | 1 (Joint Authorities) | 2 + 1 Alternate Director | Paul Kemp – Company Secretary to be agreed at Council AGM |
| Leeds Bradford International Airport: Consultative Committee | 1 (Joint Authorities) | 1 | |
| Peak District National Park Authority | 1 (Joint Authorities) | 1 | |
| Pennine Prospects (formerly South Pennine Rural Regeneration Company) | 1 (Joint Authorities) | 1 Member | |
| QED (KMC) Limited (Special Schools) | 1 (Joint Authorities) | 1 Member | Cabinet Member not appropriate |
| SITA (Kirklees) Limited | 1 (Joint Authorities) | 1 director + 1 alternate director | |

All other places

| | | | |
|--|-----------------------|--|---|
| Special Interest Group of Metropolitan Authorities (SIGMA) | 1 (Joint Authorities) | 1 | |
| Trans Pennine Trail Members' Steering Group | 1 (Joint Authorities) | 2 | |
| West Yorkshire Fire & Rescue Authority | 1 (Joint Authorities) | 4 Members | Reflect Council Ratio (2015 - 2:1:1) (1.97, 1.04, 0.81) |
| West Yorkshire Pension Fund Advisory Group – Joint Advisory Group | 1 (Joint Authorities) | 3 Members | |
| West Yorkshire Pension Fund Advisory Group – Pension Fund Investment Panel | 1 (Joint Authorities) | 2 Members | |
| Chickenley Community Co-operative Trust | 2 (Other Bodies) | 1 | |
| CO2 Sense Limited | 2 (Other Bodies) | 2, including 1 non-executive member | |
| Dewsbury Endowed Schools Foundation Trust Advisory Committee | 2 (Other Bodies) | 8 | |
| Dewsbury Learning Trust | 2 (Other Bodies) | 1 (Member or Officer) | |
| Globe Innovation Centre Ltd (previously Globe Environmental Business Centre Ltd) | 2 (Other Bodies) | 1 Director (Member or Officer) | |
| Huddersfield Mission Partnership Board | 2 (Other Bodies) | 1 | |
| Kirklees Active Leisure | 2 (Other Bodies) | 2 Not Cabinet Member & advisable not to be Scrutiny Member | GBM's to identify who has vote @ Member meetings |
| Kirklees Churches Partnership Trust | 2 (Other Bodies) | 4 Members plus 1 Officer | |
| Kirklees Community Association | 2 (Other Bodies) | 7 | |
| Kirklees Faiths Forum | 2 (Other Bodies) | 2 | 1 from North Kirklees |

All other places

| | | | |
|---|------------------|--|---|
| | | | 1 from Huddersfield |
| Kirklees Henry Boot Partnership Ltd | 2 (Other Bodies) | 1 + 1 Alternate | |
| Kirklees Historic Buildings Trust Ltd | 2 (Other Bodies) | 6 | |
| Kirklees Metropolitan Development Company Limited | 2 (Other Bodies) | Max of 12 members (of which there is a max of 11 directors) – currently 6 members/ directors | Julie Muscroft – Company Secretary to be agreed at Council AGM |
| Kirklees Music School | 2 (Other Bodies) | 4 | |
| Kirklees Schools Services Ltd | 2 (Other Bodies) | 1 Director + 1 Alt Director | |
| Kirklees Theatre Trust | 2 (Other Bodies) | 3 | Need not be a Member but no automatic continuation if cease to be a Member; must be formally nominated |
| Learning Board | 2 (Other Bodies) | 4 | To be chaired by Cabinet Portfolio Holder |
| Locala Community Partnership Members' Council | 2 (Other Bodies) | 2 | |
| Media Centre Limited | 2 (Other Bodies) | 1 | |
| National Association of British Market Authorities | 2 (Other Bodies) | 3 | |
| National Coal Mining Museum for England Trust Ltd – Liaison Committee | 2 (Other Bodies) | 2 | |
| Reserve Forces and Cadets Association for Yorkshire and the Humber | 2 (Other Bodies) | 1 Member (nominated to Ministry of Defence) | |
| Rural Action Yorkshire | 2 (Other Bodies) | 1 | |
| School Organisation Advisory Group | 2 (Other Bodies) | 6 | Ratio to reflect Council (now 3:1:1:1) 2015 Lab – 2.95 Con – 1.57 LD – 0.87 G&VI – 0.61 |

All other places

| | | | |
|--|------------------|---|--|
| Spensorough Co-operative Trust | 2 (Other Bodies) | 1 | |
| Standing Advisory Council for Religious Education | 2 (Other Bodies) | 4 | |
| West Yorkshire Rural Partnership | 2 (Other Bodies) | 1 Member + 1 Sub | |
| Yorkshire & Humberside Grid for Learning | 2 (Other Bodies) | 1 Officer | |
| Yorkshire & Humber Region Home Safety Council | 2 (Other Bodies) | 1 Member 1 Officer | |
| Yorkshire & Humber Space Board (Regional Improvement & Efficiency Board) | 2 (Other Bodies) | 1 – Deputy Leader or Corporate Portfolio Holder + 1 Sub | |
| Yorkshire & Humberside Pest Liaison Group | 2 (Other Bodies) | 1 Officer | |
| Yorkshire & Humberside Pollution Advisory Council | 2 (Other Bodies) | 1 Officer | |
| Yorkshire Tourism Council | 2 (Other Bodies) | 1 | |