

# Kirklees Health and Wellbeing Board Membership and Terms of Reference

## 1. Membership

~~Membership of the Board includes voting and non-voting members as set out below:~~

### ~~Voting members~~

- Three Members of Kirklees Council's Cabinet, one of whom may be the Leader
- One Senior Councillor from the main opposition group
- One Councillor from a political group other than the administration and main opposition group
- Director for Children Services (including as representative of the Children & Young Peoples Partnership)
- Director for Public Health
- Director of Adult Social Care
- One representative of local Kirklees Healthwatch
- ~~Three representatives of Kirklees Clinical Commissioning Group~~
- [Independent Chair \(or Member\) of the Kirklees Integrated Care Board Committee](#)
- [Kirklees \(ICB\) Accountable Officer/Place-based Lead](#)
- ~~One representative of Kirklees Integrated Health and Care Leadership Board~~

### ~~Non-voting members~~

- Chief Executive Kirklees Council
- Representative of NHS England

Nominated representative of significant partners:

- ~~Kirklees Primary Care Networks, which could come from one of the GP Federations acting on their behalf~~
- [General Practice](#)
- [Community Pharmacy](#)
- [Social Care providers \(nominated by Kirklees Care Association\)](#)
- Mid Yorkshire Hospitals Trust
- Calderdale and Huddersfield Foundation Trust
- South West Yorkshire Partnership Foundation Trust
- ~~Current community health provider~~ [Locala](#)
- West Yorkshire Police
- [West Yorkshire Fire & Rescue](#)
- [Third Sector \(nominated by Third Sector Leaders\)](#)
- [Schools](#)
- [University of Huddersfield](#)
- [Housing providers](#)

[Invited observers:](#)

- Representative of Kirklees Council Overview and Scrutiny

[The Council will appoint a Chair at the start of each Municipal Year.](#)

[The Board can appoint a Deputy Chair from its members at the first meeting of the Board in each municipal year. The Deputy Chair will normally be from a partner organisation other than the Council.](#)

## 2. Terms of Reference

The Health and Wellbeing Board is a statutory Committee of the Council bringing together the NHS, the Council and partners to:

The Board is a critical part of the governance structures for health and wellbeing across Kirklees and West Yorkshire.

~~a) Improve the health and wellbeing of the people in their area, reduce health inequalities and promote the integration of services.~~

It is the main strategic partnership for Kirklees that brings together the NHS, the Council and partners to

- set the strategic direction for improving the health and wellbeing of the people who live, work and study in Kirklees
- reduce health inequalities, and
- promote co-operation and integration of services.

The Board will achieve this through<sup>1</sup>:

### Understanding Needs and Assets

- Developing, publishing and owning the **Joint Strategic Needs Assessment** for Kirklees (JSNA) (which is known locally as the Kirklees Joint Strategic Assessment (KJSA)) to inform local planning, commissioning and delivery of services and meet the legal responsibilities of Kirklees Council and the Clinical Commissioning Groups.
- Publishing and maintaining a statement of needs for pharmaceutical services (**the Pharmaceutical Needs Assessment**) across the Kirklees area.

### Setting out a Health and Wellbeing Strategy

- Developing, publishing and owning the **Joint Health and Wellbeing Strategy** for Kirklees, based on the KJSA and other local intelligence, to provide the overarching framework for planning, commissioning and delivery of services.

### Promoting co-operation and integration

- ~~Provide the structure for overseeing local and regional planning and accountabilities for health and wellbeing related services and interventions and the development of sustainable integrated health and social care systems including children and young people's partnership arrangements.~~
- Promoting co-operation and integration and** across the Council, NHS, social care, public health and other bodies in the planning, commissioning and delivery of services to improve the wellbeing of the whole population of Kirklees, including as part of regional working.
- Establishing and maintaining links and active co-operation with the West Yorkshire Integrated Care Partnership, the West Yorkshire Integrated Care Board (ICB) and the Kirklees Place-based subcommittee of the ICB, and other regional working structures.

### Overseeing delivery of the Health and Wellbeing Strategy

- Assuring plans and delivery of key partnerships (eg Kirklees Health and Care Partnership) and programmes (eg the Kirklees Children and Young Peoples Plan), including that they have taken sufficient account of the Kirklees Joint Strategic Assessment, the Kirklees Health and Wellbeing Strategy, and the commitment to co-operation and integration.

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<sup>1</sup> The Boards statutory functions are shown in **bold**

## Appendix 1 DRAFT Revised ToR for 2022-23 (original with Tracked changes)

- h) ~~Provide strategic leadership and oversight of key programmes, such as the Kirklees Health and Wellbeing Plan, Better Care Fund, including the Children & Young Peoples Plan and to encourage use of associated pooled fund arrangements where appropriate.~~
- i) ~~Ensure the involvement and engagement of service users, patients and the wider public in planning, commissioning and delivery of services to improve the wellbeing of the whole population of Kirklees.~~
- j) ~~Provide assurance that the commissioning and delivery of plans of partners have taken sufficient account of the Joint Health and Wellbeing Strategy and the Joint Strategic Needs Assessment.~~
- k) Ensure that the Council's statutory duties in relation to health protection arrangements and plans are delivered through the work of its sub-committee, the Kirklees Health Protection Board.
- l) Exercise any other functions of the Council delegated to the Board by the Council.

To facilitate co-ordination and integration the Chair, or their nominee, will:

- represent the Kirklees Health and Wellbeing Board at the West Yorkshire Integrated Care Partnership
- attend the formal meetings of the Kirklees Integrated Care Board Committee
- participate in the formal Kirklees health and care system assurance process
- liaise with the Chairs of the Children's Safeguarding Partnership, Adult Safeguarding Board and other formal partnership bodies in Kirklees as required.

### 3. Voting Rights

~~See membership list~~

All members of the Board are entitled to vote.

The Chair has the casting vote.

In accordance with The Local Authority (Public Health, Health and Wellbeing boards and Health Scrutiny) Regulations 2013, if the Council's wishes to alter the voting rights and membership the board must first be consulted on any proposed amendments.

### 4. Substitute Members

Board Members can send a substitute to represent them should they be unable to attend and if appropriate cast their vote.

### 5. Quorum

The quorum for the board will be attendance by ~~50% of the accountable and 50%~~ one third of the membership.