

OVERVIEW AND SCRUTINY MANAGEMENT COMMITTEE – WORK PROGRAMME 2021/22

MEMBERS: Councillors; Elizabeth Smaje (Chair), Andrew Cooper, Andrew Marchington, Harpreet Uppal and Habiban Zaman

SUPPORT: Sheila Dykes, Principal Governance and Democratic Engagement Officer

FULL PANEL DISCUSSION		
THEME / ISSUE	APPROACH / AREAS OF FOCUS	OUTCOMES / ACTIONS
1. Leader’s Priorities 2021/22	The Leader will attend to set out his portfolio priorities for 2021/22	<u>3rd February 2022</u> Councillor Pandor was thanked for attending the meeting to discuss his portfolio priorities and it was noted that he would be invited to a future meeting of the Committee to provide an update. <u>3rd August 2021</u> Presentation on priorities for 2021-22
2. West Yorkshire Combined Authority	Links with the West Yorkshire Mayor and Combined Authority and relationship with Kirklees	Informal meetings held with Chair of Scrutiny and WYCA Scrutiny Committee Members, October 2021 and April 2022.
3. Inclusion	Monitor work in relation to inclusion; including: - Inclusion and Diversity Strategy - Inclusion Commission	<u>15th June 2021</u> The Committee recommended that the following points be considered: 1. Representation. 2. The importance of independent voices and the engagement of expert knowledge and experience. 3. The importance of hearing the voice and experience of children and young people. 4. Influence and control. and requested a further update report later in 2021 to include: 1. more detail in relation to the process for engagement; how this will work and encompass the whole of Kirklees. 2. the life course strand of work. Continued..

		<p><u>Informal -25th November 2021</u> Draft Inclusion and Diversity Strategy <i>(Cabinet 14/12/21, Council 16/3/22)</i> <u>15th March 2022</u> Update provided in respect of: - submission to Cabinet and Council for approval. - feedback in respect of how the points and issues raised by the Committee had helped to shape the final version of the strategy.</p>
<p>4. Inclusive Communities Framework</p>	<p>Early input to, and scrutiny of, the development of an Inclusive Communities Framework.</p> <p>The approach aims to build on the experiences of the pandemic and reflect the shift in thinking from cohesion to a broader inclusion agenda.</p>	<p><u>Informal – 3rd February 2022</u> Initial discussion on objectives and purpose.</p> <p><u>15th June 2021</u> Further reports to be submitted as the work progresses.</p>
<p>5. Our Council Plan</p>	<p>Pre-decision scrutiny in respect of the development of the latest version of the Council Plan.</p> <p>(Plan last approved by Council 20th October 2020)</p>	<p><u>3rd August 2021</u> - Officers were asked to take account of the points made by Members of the Committee in working on the refresh of ‘Our Council Plan’ and it was requested that further information in respect of how the citizen’s outcome will be measured be provided, once the work had been further developed. - It was noted that the draft would be submitted to the Corporate Scrutiny Panel for consideration, prior to submission to Cabinet/Council for formal adoption.</p> <p><i>(Informal Corporate Scrutiny Panel – 27/9/21; Cabinet – 12/10/21; Council – 13/10/21)</i></p> <p><u>28th September 2021</u> Update provided to respond to the issues identified by the Committee in relation to: local spend and support for local businesses; and customer experience/access to services.</p>

<p>6. Climate Commission/ District-Wide Net Zero Target</p>	<p>Monitor the development and establishment of the Climate Commission.</p> <p>The establishment of the Commission was agreed in November 2019, as one of a package of projects, further to the declaration of a climate emergency by the Council in January 2019.</p> <p>To include scrutiny of:</p> <ul style="list-style-type: none"> • The Council’s ‘road map’ to achieving district-wide ‘net zero’ carbon emissions target by 2038. • Annual internal emissions reporting. 	<p><u>28th September 2021</u> Chair to be updated re road map and AQAS report 2021; to facilitate further consideration as appropriate.</p> <p><u>9th November 2021</u> Update provided in respect of: - The response to the questions asked at the meeting under the provisions of Public Question Time. - The position in respect of the Air Quality Status Report.</p> <p><u>3rd February 2022</u> Update provided in respect of the imminent publication of the Kirklees Air Quality Status Report.</p> <p><u>3rd December 2020</u> The Committee recommended that the following points be considered and used to inform the development of the Climate Change Commission:</p> <ol style="list-style-type: none"> 1. The need for the Commission to be progressed as soon as possible. 2. The adoption of a wider global perspective of action on climate change. 3. The benefits of working with the Local Government Association. 4. Recognition of the need to consider carbon capture/offset. 5. The need for the Commission to be aware of, and take account of, the timescales associated with Council budget setting. 6. The need for consideration of how the recommendations made by the Commission will feed into Council decision making and how they will be monitored. 7. The importance of developing mechanisms to provide: effective feedback to the community/stakeholders on outcomes to ensure transparency and wider buy-in; and robust engagement particularly with young people and the voluntary sector. <p style="text-align: right;">continued....</p>
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<p>7. Peer Review</p>	<p>Monitor implementation of the recommendations of the LGA Peer Challenge undertaken in July 2019.</p> <p>Action Plan approved by Council January 2020</p>	<p><u>21st December 2021</u></p> <ul style="list-style-type: none"> - Agreed that future reporting against the 2019 Peer Challenge be incorporated within the reporting against the 2021/23 Council Plan, with an annual progress report being brought to OSMC for information, and that different elements be taken forward, as appropriate, by relevant Panels with the Chair of Scrutiny maintaining an overview. - Officers were requested to take account of the comments made by the Committee in moving forward with the work to respond to the key recommendations raised by 2019 Peer Challenge.
<p>8. Kirklees Communities Partnership Plan (Crime and Disorder) and Domestic Abuse Strategy</p>	<p>Annual scrutiny of the Kirklees Communities Partnership Plan in accordance with statutory requirement under Section 19 of the Police and Justice Act 2006.</p> <p>Community Safety Partnerships have a duty to develop a strategic plan to address multi-agency issues affecting quality of life for residents including crime and anti-social behaviour.</p> <p>Pre-decision scrutiny of the refreshed Domestic Abuse Strategy</p>	<p><u>9th November 2021</u></p> <p>Officers were asked to take account of all the points made by the Committee, in the development of the Communities Partnership Plan 2022-25, including:</p> <ul style="list-style-type: none"> - The importance of early intervention and prevention. - The visibility of partnership working and early intervention and prevention at ward level. - The need for improvements in the mechanisms to facilitate the involvement of Ward Councillors, to keep them informed and to engage them in respect of setting local priorities. - Improvement in tension monitoring documents and involvement of and feedback to Ward Councillors in respect of incidents of serious violence. <p style="text-align: right;">continued....</p>

		<p>In addition, it was requested that the results of the ‘Your Views’ survey be circulated to Elected Members and that the following further detail be provided to Committee Members:</p> <ul style="list-style-type: none"> (i) Domestic abuse figures (ii) Underlying detail in respect of mortality related to alcohol and drugs this was done when? <p><u>15th March 2022</u> The new Domestic Abuse Strategy 2022-27 was submitted for member’s consideration.</p> <p>It was recommended that timescales be established for the community engagement activity around raising awareness of what is classed as abuse and its impact, and building confidence in reporting, and that officers be asked to ensure that this work is included in the delivery plan(s).</p>
<p>9. Corporate Safeguarding Policy</p>	<p>Pre-decision scrutiny in respect of the refresh of the Corporate Safeguarding Policy.</p> <p>To include:</p> <ul style="list-style-type: none"> • The work undertaken since inception of the policy (October 2019). • Proposals for the refresh. • Engagement with partners. • Legal requirements. • Governance arrangements/scrutiny. 	<p><u>3rd February 2022</u></p> <ul style="list-style-type: none"> • The detailed and comprehensive policy and the adoption of a corporate approach was welcomed, and officers thanked for their work. • A further report was requested following the rollout of the refreshed policy, to include an update on how it has worked in practice, the outputs and feedback in respect of the training. <p><u>15th March 2022</u> Update provided in respect of the approval of the policy by Cabinet.</p>
<p>10. Local Flood Risk Management</p>	<p>Annual Review of the Council’s Flood Risk Management Plan including:</p> <ul style="list-style-type: none"> • Progress against the Action Plan. • Revision of local strategy to ensure consistency with National Strategy (August 2020) 	<p><u>15th March 2022</u> Officers were thanked for the annual progress report and requested to give consideration to the following recommendations:</p> <ul style="list-style-type: none"> - Ward Councillors to be contacted if problems are experienced with access when undertaking gully clearing, with parked cars for example, to see if they could provide assistance. continued....

		<ul style="list-style-type: none"> - The checking of high-risk gullies on a more regular basis. - An assessment of the area in the vicinity of a development site post-completion, to ascertain if there have been changes to the drainage that would impact on flood risk. <p><u>18th March 2021 (Minute 125)</u> Officers were asked to give consideration to:</p> <ul style="list-style-type: none"> • The provision of an easily accessible supply of sandbags in particular localities, to reduce any delay in deployment to areas of need. • Improvements in preventative work. • Reviewing the Action Plan to assess if any improvements can be made to existing targets/timelines. • The development of an engagement strategy in relation to the review of the local flood risk strategy. • Ensuring that the local flood risk management strategy aligns with and links in with other Council strategy and planning documents. <p><u>15th April 2021 (Min 130)</u> Update provided in relation to gully clearing.</p>
<p>11. Heritage, Culture and Tourism Strategies</p>	<p>Pre-decision scrutiny in respect of the development of the Heritage, Culture and Tourism Strategies</p>	<p><u>11th February 2021 (Minute 116)</u> The Committee requested that:</p> <ul style="list-style-type: none"> • The draft documents for each strategy be submitted to the Committee for further consideration, in due course. • The Head of Culture and Tourism be asked to respond to, and engage with, the groups that made submissions to the Committee. • The points and suggestions raised by the Committee be given consideration and that they be used to inform the development of the Culture, Heritage and Tourism Strategies. <p style="text-align: right;">continued...</p>

		<p><u>18th March 2021 (Min 120)</u> Update provided in respect of response to the groups who had made submissions.</p> <p>LM Briefing 8th April 2022</p>
<p>12. Ad Hoc Scrutiny Panel – Residential Housing Stock, Health and Safety Compliance</p>	<p>Establishment of Ad Hoc Panel to consider the Council’s policies, procedures and arrangements for managing the health and safety of its tenants and its residential property portfolio, with a particular focus on high rise and multiple occupancy blocks.</p> <p>The Panel will produce a Final Report including its recommendations upon completion of its work.</p>	<p><u>18th March 2021 (Minute 127)</u> ToR and membership agreed</p> <p><u>15th June 2021</u> Re-established for 2021/22</p>
<p>13. Overview of Scrutiny Work Programmes</p>	<p>Maintain an overview of the Work Programmes of the four Panels: Children’s / Corporate / Economy and Neighbourhoods & Health and Adult Social Care</p>	<p><u>3rd August 2021</u> Work programmes agreed.</p>
<p>14. Armed Forces Covenant</p>	<p>Monitor the Council’s work in relation to the Armed Forces Covenant including the potential impact of new legislation (anticipated to come into force in 2022)</p>	<p><u>21st December 2021</u> It was requested that:</p> <ul style="list-style-type: none"> • Further information be provided for the Committee in respect of the development of the concept of Armed Forces Champions within services. • The Cabinet Member be requested to consider resourcing, particularly in light of the upcoming changes to legislation, to support and build on the work already undertaken in respect of the Armed Forces Covenant.
<p>15. Voluntary and Community Sector – Shared Values and Ways of Working</p>	<p>Input to the development of a shared values approach with the Voluntary and Community Sector</p>	<p><u>9th November 2021</u> Officers were asked to take account of the points raised by the Committee, in the development of the Kirklees Voluntary, Community and Social Enterprise (VCSE) Investment Strategy, including:</p> <p style="text-align: right;">continued....</p>

		<ul style="list-style-type: none"> • Reach across communities. • Better understanding of communities and covering all demographics. • Communication and engagement with Ward Councillors. • Understanding about funding and how people can find out what available • Sustainability of the Strategy and actions.
<p>16. Low Carbon Housing Pilot Project</p>	<p>Pre-decision scrutiny of Cabinet decision</p>	<p><u>15th March 2022</u> The Committee welcomed the Low Carbon Housing Pilot Project, noting that the relevant Ward Councillors were to be consulted. It was recommended that the following points be taken into account in moving forward with the project:</p> <ul style="list-style-type: none"> - The ambition should be to achieve more than the minimum number set out in the design brief. - Consideration should be given to whether the numbers of Passivhaus and zero-carbon homes proposed in the pilot will be sufficient to gather the necessary data and demonstrate the principles and benefits. - The alignment between addressing the climate emergency and fuel poverty should be acknowledged. - Clarity is needed in respect of how the data will be collected and the skills and learning shared. - The focus should be on the outputs achieved and outcomes should be specified. <p><u>19th April 2022</u> Update provided to confirm that Cabinet had approved the appointment of a specialist company to design, cost, and obtain an implementable full planning permission for the low carbon housing pilot project. The comments made by the Committee had been included within the Cabinet report.</p>

<p>17. Kirklees Post-16 Employment and Skills Plan 2022-25: Aspire, Achieve and Include.</p>	<p>Pre-decision scrutiny of new plan.</p>	<p>It was recommended that the following points and suggestions be taken into account in the development of the plan:</p> <ul style="list-style-type: none"> - The need for clarity in the definition of sustainable homes, to ensure that training is provided to the appropriate level and standards. - Consideration should be given to the provision of money management and life skills. - The importance of building capacity; reach across communities; skills progression; upskilling; and the sustainability of jobs. - Consideration should be given to the provision of support for local employers in respect of apprenticeships. - The need for a balance of representation on the Partnership Board, a whole-system approach and to hear the voice of different businesses of all sizes. - The importance of the engagement with young people. - Prioritisation of unemployed people over the age of 50 as a group. - Reference to the linkages to specialist discussion groups.
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LEAD MEMBER BRIEFING ISSUES

THEME/ISSUE	APPROACH / AREAS OF FOCUS	LEAD OFFICER/NOTES
<p>1. Social Inclusion/Loneliness</p>	<p>Develop scope for scrutiny work in relation to social isolation and loneliness, with specific reference to the impacts of the Covid-19 pandemic</p>	<p>Briefings: 26th July, 8th November 2021 and 2nd March 2022</p>
<p>2. Inclusion</p>	<p>Update on approach to inclusion</p>	<p>Briefings: 25th October and 15th November 2021</p>
<p>3. Democracy Commission</p>	<p>Update on work related to the Democracy Commission</p>	<p>Briefing: 7th June 2021</p>
<p>4. Future Arrangements for the Council’s Housing Stock</p>	<p>Monitor implementation of recommendations made by the Ad Hoc Scrutiny Panel in its Final Report (Cabinet 21 May 2020) <i>(Note: The separate Ad Hoc Panel in respect of health and safety compliance is to monitor progress in relation to the recommendation</i></p>	<p>Briefings: 10th December 2020 and 5th February 2021</p>

	<i>that an Assurance Board be established focussing on housing compliance.)</i>	
5. Risk		Briefings held approximately every 6 to 8 weeks with the Council's Head of Risk
6. Performance Reporting		Briefing: 13 th September 2021
7. Place Based Working	Completion of Action Plan requested	OSMC 15 th April 2021
8. Planning Service		Briefings: 11 th August and 23 rd November 2021
9. Grant Funding Distribution to Anchor Organisations	Update on contract	Briefing: 12 th October 2021 Provisional – Work Programme for 2022-23 (September)
10. WYMCA - Scrutiny Function - Working with the CA	Meeting with Kirklees Members of WYMCA Scrutiny Committees Funding and Kirklees' approach	14 th October 2021 and 12 th April 2022 Briefings: 16 th February 2022, 16 th March and 25 th March 2022
11. Regeneration		Briefings: 8 th November 2021 and 10 th January 2022
12. Budget Engagement		Briefing: 19 th October 2021