

# Kirklees Safeguarding Adults Board

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ANNUAL REPORT 2021-2022

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# Introducing our 2021-2022 Annual Report



## A Message from Rob McCulloch-Graham Safeguarding Adults Board - Independent Chair

Firstly, in this introduction, as a newish chair I would like to thank the Board's partners and Mike Houghton-Evans my predecessor, for the immense work has been done to bring the work and governance of the board to its current successful status which has been externally ratified.

I would also wish again to extend my thanks to everyone in supporting me as the new incoming chair.

We are fortunate to have such a strong base to carry our work forward.

This is so important, as we continue to live through very challenging times. The impact of the Covid19 Pandemic is still with us, our economy is under stress as a result of a number of local, national and international events, including the continuing war in Ukraine.

Our communities are now feeling these pressures, and in particular our vulnerable communities for whom we hold a direct duty of care. Throughout all of this we continue to deliver our services to support and mitigate the damage these pressures might bring to bear, and to reduce the degree of risk in the lives of our population.

The past few years have changed so much in how we live both our professional and personal lives. For many of us a telephone conversation in 2019 was as close as we got to a "virtual on-line meeting". It is now so commonplace, that our offices and town centres may never return to the busy hubs they used to be.

Throughout all this change and turmoil, the work to safeguard our communities continues. The pressures and risks may be heightened and the new methodologies we might embrace may have changed but our accountability and responsibilities remain, enshrined within the Care Act of 2014; *"....to help and safeguard adults with care and support needs."*

Now more than ever we need to assure ourselves that this duty is met in these times of heightened risk for our most vulnerable.

The following annual report outlines the work undertaken by all of our partners to improve the lives of our citizens, to remove risk and encourage our communities to thrive. In so doing we continue to assure ourselves that our practices are relevant and safeguard those adults in need.

Safeguarding is everyone's business, and as we report on the year just gone, I look forward to the next, working with you all, on this our shared endeavour.

Kind regards,

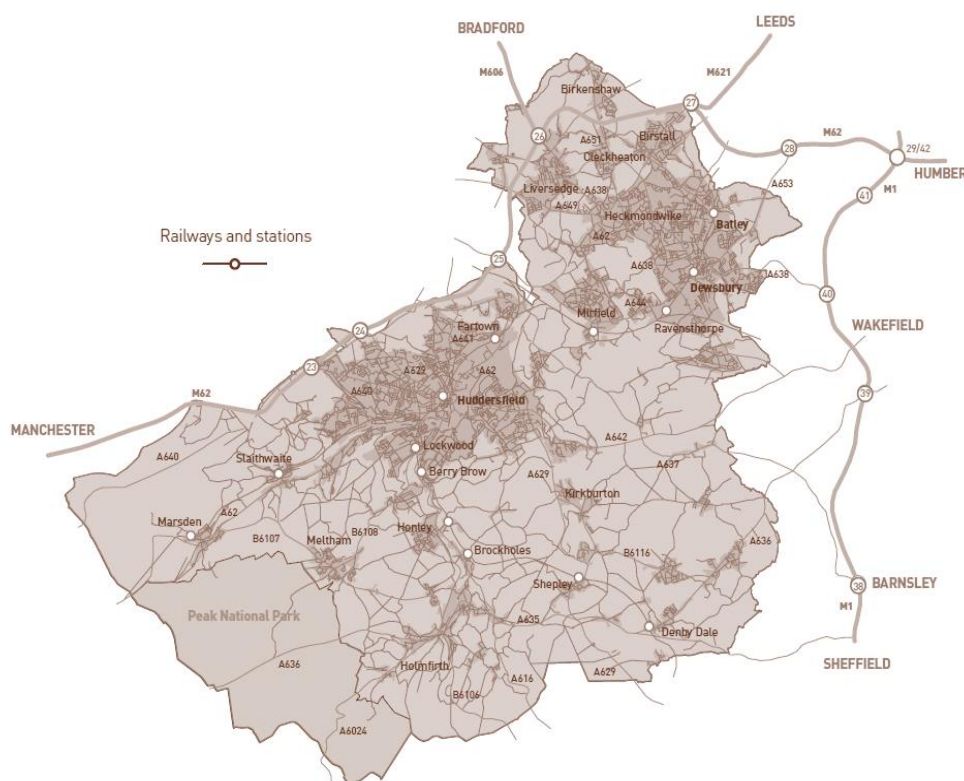
A handwritten signature in black ink, appearing to be 'R. McCulloch-Graham', written in a cursive style.

Rob McCulloch-Graham, Independent Chair

# Talking about Kirklees

There are a number of significant factors affecting local health and wellbeing of people living in Kirklees. These include the economic challenges facing the country and the impact on those who are more vulnerable, the increasing numbers of older people and their needs for care and support. 1 in 6 adults in Kirklees are also carers.

Kirklees Council and its partners have two important strategies to respond to these challenges as well as the opportunities available, [The Joint Health and Wellbeing Strategy \(JHWS\)](#) and the [Kirklees Economic Strategy \(KES\)](#). These two strategies set their own priorities and actions. They cover different ground and do different things yet are connected.



At the heart of both is the commitment to achieve a shared aim, that, ‘No matter where they live, people in Kirklees live their lives confidently, in better health, for longer and experience less inequality’.

It aims for people to have control and manage life challenges, be resilient and feel connected to others, and for them feel safe and included. The Kirklees Safeguarding Adults Board has its Strategic Plan, as required by the Care Act 2014, which takes into account this local background and context.

# We're Kirklees



[We're Kirklees](#) is the way Kirklees Council describes the next phase of the journey to change the way it works internally and with people and partners, to make Kirklees an even better place to live, work, visit and invest.

<p>12.2% (53,000) of people in Kirklees live in neighbourhoods among the top 10% most deprived in England (Index of Multiple Deprivation 2019).</p>	<p>14.3% (61,900) of people in Kirklees are income deprived (Indices of Multiple Deprivation 2019).</p>	<p>14.9% (14,300) of people aged 60 and over in Kirklees are income deprived (Indices of Multiple Deprivation 2019).</p>
<p>15.8% (43,086) of people aged 16 to 64 in Kirklees are claiming Universal Credit (June 2021).</p>	<p>There are 20,385 Personal Independence Payments (PIP) cases with entitlement in Kirklees which amounts to 5.8% of people aged 16 and over (April 2021). In addition, there are 7,815 Disability Living Allowance claimants aged 16 and over (2.2%, Nov 2020).</p>	<p>10.7% (8,465) people of pensionable age claim Attendance Allowance (November 2020).</p>

The vision for Kirklees is to be a district which combines a strong, sustainable economy with a great quality of life - leading to thriving communities, growing businesses, high prosperity and low inequality where people enjoy better health throughout their lives.

The Kirklees Safeguarding Adults Board supports the vision and the shared outcomes, with a key contribution towards the outcome “People in Kirklees live in cohesive communities, feel safe and are protected from harm”.

# Our vision and our role

Safeguarding Adults means stopping or preventing abuse or neglect of adults with care and support needs. Adults with care and support needs are people aged 18 and over whose care needs are caused by a physical or mental impairment or illness.

The Kirklees Safeguarding Adults Board (KSAB) brings together the main organisations working with adults at risk including the Local Authority, West Yorkshire Police and NHS Clinical Commissioning Groups, who are statutory partners.

The job of the Board is to make sure that there are arrangements in Kirklees that work well to help protect adults with care and support needs from abuse or neglect. It does this by:

- Assuring itself that local safeguarding arrangements are in place as defined by the Care Act 2014 and statutory guidance
- Assuring itself that safeguarding practice is person-centred and outcome-focused
- Working collaboratively to prevent abuse and neglect where possible
- Ensuring agencies and individuals give timely and proportionate responses when abuse or neglect has occurred
- Assuring itself that safeguarding practice is continuously improving and enhancing the quality of life of adults in its area.

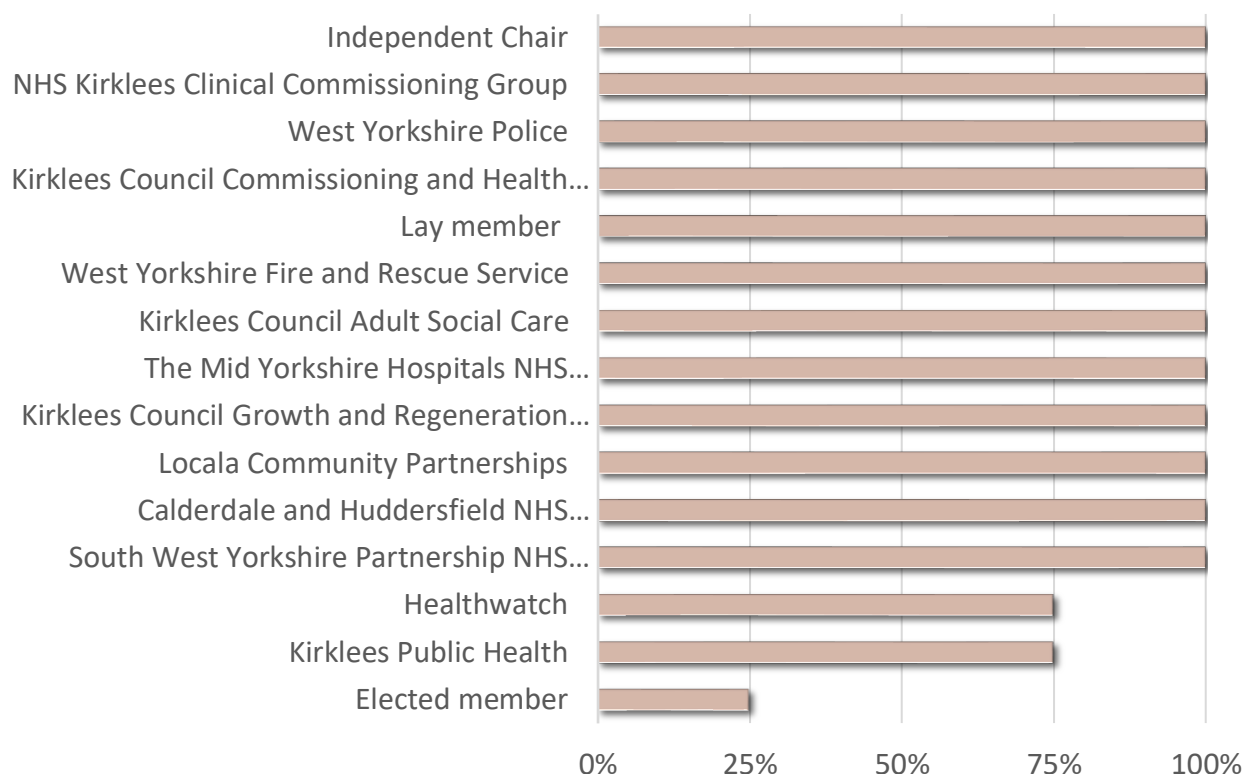
Our vision is 'To work together to take action to keep the people of Kirklees safe from abuse and neglect - putting people at the heart of everything we do'. We will work to the recognised six safeguarding principles:

<b>Empowerment</b>	People being supported and encouraged to make their own decisions and give informed consent
<b>Prevention</b>	It is better to take action before harm occurs
<b>Proportionality</b>	The least intrusive response appropriate to the risk presented
<b>Protection</b>	Support and representation for those in greatest need
<b>Partnership</b>	Local solutions through services working with their communities. Communities have a part to play in preventing, detecting and reporting neglect and abuse
<b>Accountability</b>	Accountability and transparency in safeguarding practice

# Our members

The Board is made up of senior officers nominated by each member organisation. They are required to sign a membership agreement, which reflects the Board’s constitution, and information sharing agreement. Members have sufficient delegated authority to effectively represent their agency and to make decisions on their agency's behalf. If they are unable to attend meetings for any reason they send, with the chair’s permission, a nominated representative of sufficient seniority.

During 2021 - 2022 the following agencies and organisations were members of the Kirklees Safeguarding Adults Board and recorded the following attendance at meetings:



The expectation is that all members attend all meetings and despite continuous, rapid organisational change in all partner agencies, there has been excellent attendance. If for any reason members have been unable to attend their nominated deputy has usually attended.

- Kirklees Council Legal Services
- Service Manager - Safeguarding Adults Board
- Deputy Service Manager - Safeguarding Adults Board
- Business Support Manager - Safeguarding Adults Board

# Governance and accountability

**The Board has overall governance of the policy, practice and implementation for Safeguarding. It also has a key role in promoting the wider agenda so that Safeguarding is seen as a responsibility for everyone.**

In accordance with Care Act guidance, the Independent Chair reports quarterly to the Local Authority Chief Executive. The Board also has a formal relationship with the Health and Wellbeing Board to ensure effective accountability of its work.

Individual Board members take responsibility for reporting through their own organisations, including the submission of annual progress reports to their executive management body. This is to ensure that Adult Safeguarding requirements are integrated into their organisation's overall approach to service provision and service development.

Each organisation actively plans and monitors its work around safeguarding, which contributes to evidence for the Board's performance framework and the annual challenge event. The Board calls partners to account for their approach to safeguarding adults through regular reporting.

The Board consistently publishes its minutes. This provides transparency of its actions and achievements. This is one way to increase public awareness of the independent nature of the Board.

We continue to build and develop the work of the Board, the focus being to ensure that the Board and its members are accountable, visible and outward facing. This is greatly assisted through the work of the Vice Chair, a position taken by one of the statutory partners.

The Vice Chair is appointed for a period of 3 years. This ensures consistent leadership across the partnership. In the absence of the Independent Chair, the Vice Chair chairs meetings of the KSAB, and provides impartial support and advice when required. The Vice Chair also plays a key part in the work of the Strategic Delivery Group (SDG) by leading and chairing it and undertakes a leadership role in the continued development of our partnership work.



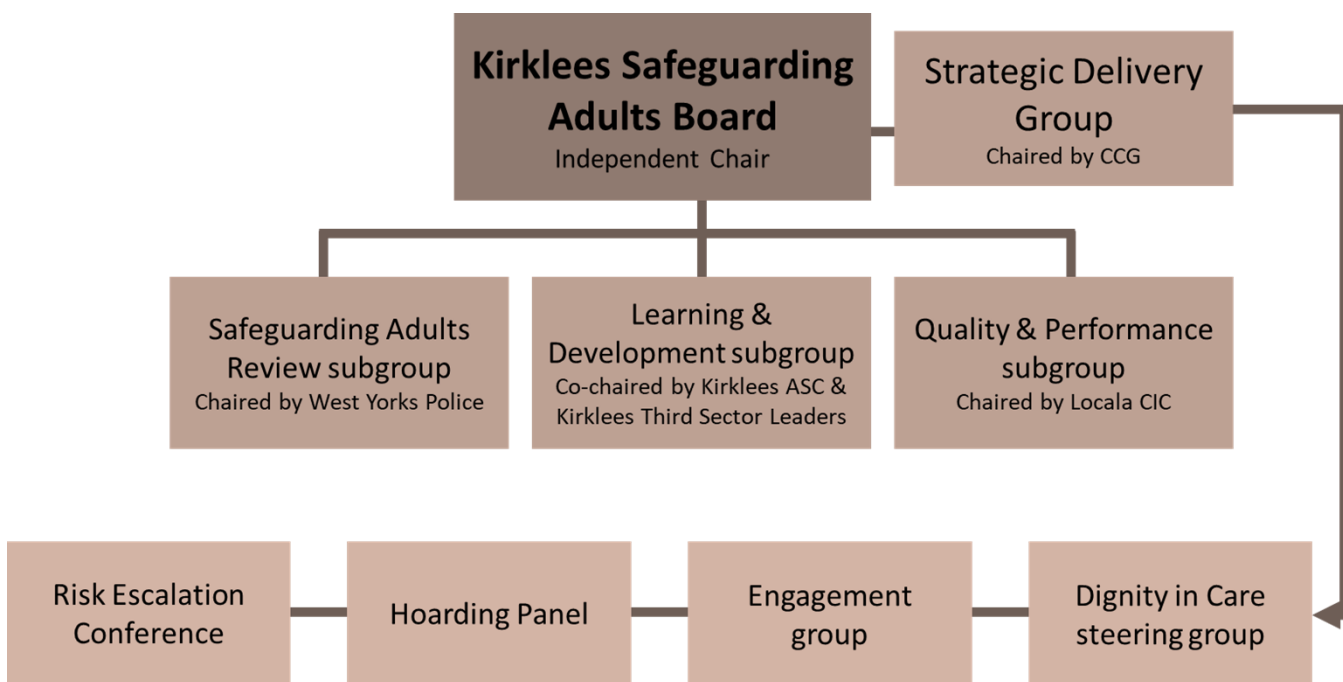
# The Board Structure

The SDG is a key part of the Board’s infrastructure and was created to strengthen partnership ownership of our work. It enables delivery of the Board’s work programme.

The SDG co-ordinates the development and implementation of priorities outlined in the strategic plan, establishes subgroups, Task-and-Finish groups and public engagement arrangements, as appropriate; and helps drive the development of good practice in Safeguarding Adults work and provides analysis and intelligence for the Board.

The subgroups are: Quality & Performance (Q&P) subgroup, Learning & Development (L&D) subgroup, Safeguarding Adult Review (SAR) subgroup.

The working groups are: Engagement working group, Dignity in Care steering group and any others which may be determined by the Board or SDG during the year to support the Board’s annual work programme.



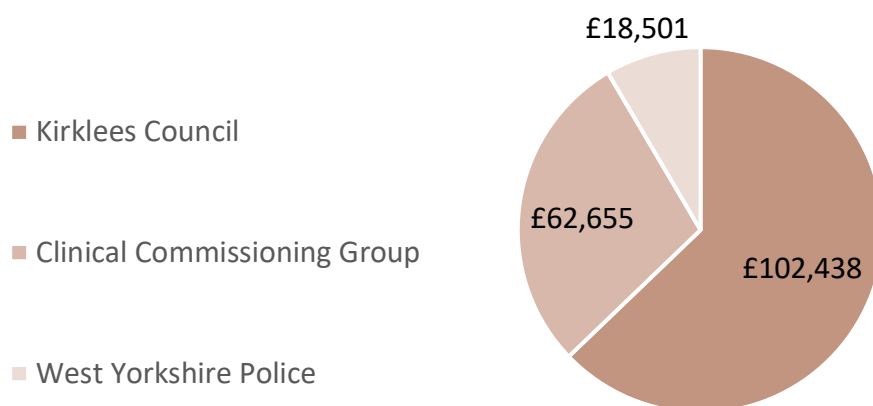
# Resourcing the Kirklees Safeguarding Adults Board

Statutory partners share the cost for the effective operation of the Board.

It is the responsibility of the Local Authority to work with partners to ensure that there is an effective Safeguarding Adults Board in place. The capacity to support the Board ultimately rests with the Local Authority. However, as it is a statutory formal strategic partnership, resourcing it and its work is really a partnership responsibility. Resourcing the work of the Board can be through financial contribution as well as in kind e.g. through providing human resource input or venues. It is important that the Board's infrastructure, is a partnership responsibility both in sharing the chairing of these groups and ensuring appropriate participation.

Understanding of the resource requirements ensures the Board can operate effectively and deliver the agreed work programme. This is the basis for agreeing contribution levels required with partners and is reviewed annually as the work programme is agreed.

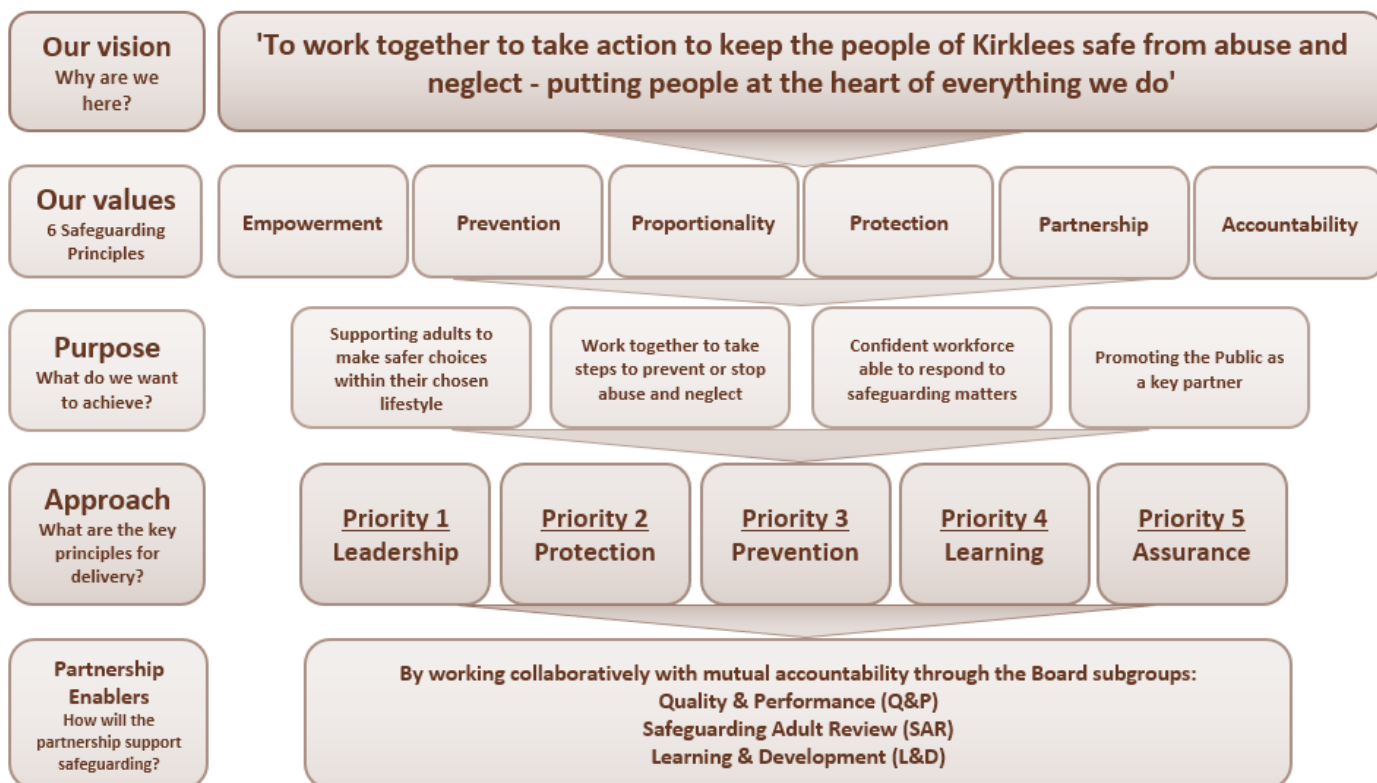
In 2021-22 we had £183,847 to spend. This money represents the contributions from West Yorkshire Police, Kirklees Council and combined contributions from NHS Kirklees Clinical Commissioning Group.



As in 2020-2021, the Board had an underspend this financial year as a result of delivering training and events virtually, so incurred no costs for room hire or trainer travel expenses.

Any underspend is carried forward year on year and is available to offset against commissioning SAR independent authors in the event of any Safeguarding Adults Reviews that are undertaken during the year. This money is carried over into 2022-2023.

# Delivery against the 2021-22 Strategic Plan



At the beginning of 2021-22 the Board took a different approach to agreeing shared objectives, concentrating on a number of areas of focus which had multi-agency priority importance, and which comply with our strategic priorities and cross-cutting themes. The Board continues to have full partner consultation working on our shared areas of need. The agreed shared objectives for 2021-22 are:

1. Building a confident workforce
2. Learning from the experience of Covid
3. Improved communication across the partnership
4. Active listening

Each of the subgroups (Learning & Development, Quality & Performance and Safeguarding Adults Review) has its own workplan and the shared objectives form part of each workplan. The Strategic Delivery Group (SDG) has an oversight of all the workplans and can clearly identify areas of work and where further intervention/board support is required to complete actions.

# The work of the subgroups

## Safeguarding Adults Review subgroup

**A key statutory duty of the SAB is to carry out Safeguarding Adult Reviews (SARs) as appropriate under [Section 44 of the Care Act](#). In 2021-22, the Board's SAR subgroup received 4 SAR referrals. Of the 4 referrals, KSAB commissioned and published 2 SARs; Adult N and Adult O.**

The SAR subgroup works continuously to raise awareness amongst our frontline staff and volunteers and multi-agency partners about what a SAR is and how to refer in. All the recommendations/findings from both SARs have been integrated into the workplans of each of the Board's subgroups. The SAR subgroup has oversight and management of the resulting multi-agency action plans and continues to monitor progress of the actions.

**Adult N** was a man in his 40's who passed away. He was known to be alcohol dependent and had appeared to be self-neglecting. Adult N appeared to have care and support needs, which arose from or were related to physical or mental impairment or illness, which can include conditions as a result of substance misuse. He was in the Kirklees area for 3 months during which time touched on a number of services and there were missed opportunities identified. The SAR subgroup reviewed records from the organisations who had worked with Adult N and found that it met the criteria for a review to be conducted.

### **Kirklees Safeguarding Adult Board response**

- Audited the outcomes of the revised and relaunched Self-neglect pathway multi-agency policy including the Self-neglect Risk Escalation Conference (REC)
- Consider how it can support practitioners to include executive functioning in mental capacity assessments
- Report was shared with the Director of Quality and safeguarding / regional safeguarding lead NHS England with specific reference to the transfer of GP records
- Convened a summit of commissioners and providers to review the response to individuals who are alcohol dependent, identifying where there are gaps in practice and in services

### **Key Learning from Adult N SAR**

- Knowing when to follow the Self-neglect pathway and how to refer for support under the Care Act
- Sharing information at the right time and the importance of timely responses to presenting needs
- The importance of holding Multi-agency meetings
- All agencies need to have an awareness of when and how to use Mental Capacity Act to safeguard adults and the consideration of Executive Functioning

# Safeguarding Adults Reviews (SARs)

**Adult O** was female in her early 20's with complex health needs, from birth, including cerebral palsy, scoliosis, blindness, epilepsy, quadriplegia and she also had a profound learning disability. At the time of her death, Adult O had been living at her family home and was cared for primarily by her mother.

As a child, Adult O attended a special education school, and it appeared that the educational setting promoted reasonable access to health services and provided an easily accessible environment for her to be seen. After Adult O left school, her contact with health and social care services was minimal. Adult O did not go through a formal transition process from children to adult services.

## **Kirklees Safeguarding Adult Board response**

- The KSAB commissioned an Independent Author to carry out the review
- All agencies involved with Adult O were required to submit a scoping document and chronology that encouraged early individual reflective learning. The chronologies and learning were then combined, and the Author, Chair and SAR panel identified further areas that needed to be explored by all agencies involved.
- A Practitioner learning event was held which provided an opportunity for the practitioners who were involved with Adult O and her family, to collaboratively reflect and identify learning in a safe and transparent space.
- This review was overseen by the Kirklees Safeguarding Adults Board (KSAB) Subgroup.
- A combined multiagency action plan was put in place to address all concerns identified

## **Key Learning from Adult O SAR**

Partner agencies and local organisations are required to do the following:

- Review transitional Policies and update and amend if required.
- Make reasonable adjustments to care pathways to ensure people with learning disabilities, autism or both, along with their carers can access highly personalised care and achieve equality of outcomes.
- Have an up to date and fit for purpose organisational 'Was not brought Policy'.
- Increase their application and understanding around legal literacy to include Raising Safeguarding Adult Concerns and Deprivation of Liberty Safeguards.
- Assess Mental Capacity regarding important life decisions and future care at the age of 16. At 18 parental responsibility ceases therefore formal legal authority should be considered i.e. Court Appointed Deputy or Lasting Power of Attorney along with a MCA and best interest meeting should take place, to make health and welfare decisions.

## The work of the subgroups

### SAR subgroup (continued)

**The Board's Safeguarding Adults Review (SAR) subgroup ensures that the Board undertakes Safeguarding Adult Reviews (SARs) when appropriate, agreed processes are followed and that lessons are learned in relation to local, regional and national SARs.**

In 2021-22 the Board's shared objectives, incorporated learning from the 2 SARs previously detailed. To ensure immediate learning is effective across all elements of the Board, this work was triangulated amongst the Board's other subgroups and working with other strategic partnerships encompassing key areas of overlapping agendas.

The SAR subgroup led on convening a summit of commissioners and providers to review the response to individuals who are alcohol dependent, and specifically, whether there are gaps in practice and in services, drawing on the evidence-base for working with individuals who self-neglect and/or are alcohol dependent. This was in response to a recommendation for Adult N SAR. The report will form part of discussions in the newly formed Substance Misuse Strategy Group led by the Kirklees Communities Board in 2022/23.

Mental Capacity and executive functioning in assessments featured in both Safeguarding Adults Reviews. The SAR subgroup spent time working on disseminating information to aid better understanding of this area of work, working alongside colleagues in the Quality & Performance (Q&P) subgroup to conduct a short email survey as well as adding questions into the Agency Highlight Report to gain a baseline understanding of partner training offers and staff needs around Mental Capacity. Working alongside Learning & Development

(L&D) colleagues, the SAR subgroup disseminated [Rotherham SAR 'The Painter and his son' \(July 2021\)](#) information.

The SAR subgroup considers regional and national SARs to explore and examine if there is any learning for our local partnerships. In 2021 we focussed on Calderdale SABs '*Burnt Bridges? A Thematic Review of the deaths of five men on the streets of Halifax during Winter*'. A representative from the Local Authority's Housing Services sits on the SAR subgroup and led on a collaborative study with our neighbouring local authority, Calderdale Council (Burnt Bridges Reviewer) to review Kirklees Rough Sleeping practices and policies. The report looked at gaps in services, similarities and good practice that could be shared to improve practice in both authorities. The report concluded that Kirklees have solid policies in place to ensure rough sleepers are supported and safeguarded at all times.

Following the publication of the [Analysis of Safeguarding Adult Reviews: April 2017 - March 2019](#) (published Nov 2020), the SAR subgroup considered the recommendations made for service improvement. We cross referenced the priorities outlined in the report aligning them with our own internal systems to ensure the effectiveness of our own internal processes. We will continue to learn from this review and embed the Quality Markers next year.

By evaluating the work completed in carrying out the Adult N and Adult O SARs and learning from the national picture, the Board continues to strive towards the overarching objective in assuring ourselves that local safeguarding arrangements and partners are effective in helping and protecting adults at risk of abuse and neglect.



# The work of the subgroups

## Quality & Performance subgroup

**The Board's Quality & Performance (Q&P) subgroup co-ordinates quality assurance and evaluates the effectiveness of what is done by KSAB partner agencies, individually and collectively to safeguard and promote the well-being of Adults.**

In 2021-22 the Q&P subgroup jointly with the SAR subgroup commissioned an audit of the Multi-agency self neglect policy and procedure and Risk Escalation Conference (REC). This was in relation to 2 of the recommendations to come out of the Adult N SAR:

KSAB should consider (1) auditing the outcomes of the revised and relaunched self-neglect pathway and (2) auditing the use of multi-agency meetings, including the REC

A steering group will be formed with key members to undertake specific actions to drive forward what is required i.e. items / recommendations from the audit in relation to the Self-Neglect Policy and Procedure and items / recommendations in relation to the Risk Escalation Conference, and anything that overlaps the two areas.

The Q&P subgroup continues to maintain close links with the Care Home Early Support and Prevention group (CHESP) to seek assurance on the monitoring of safe care and the ongoing work in relation to improving the care market. CHESP is a monthly meeting which is led and chaired by the Clinical Commissioning Group and has membership from partner agencies such as Kirklees Commissioning, Kirklees Adult Safeguarding Operational Team, Infection Control, Locala and the Care Quality Commission.

The aim is to provide early intervention and support to Care Homes to promote and ensure good practice across the provider sector and

reduce Safeguarding Concerns. The CHESP aims to be a proactive rather than reactive method of action across the care home sector in Kirklees and to identify if there are any themes and trends emerging across the care home sector.

The Q & P subgroup's terms of reference states that the Board's dashboard will cover key areas of overlapping agendas from joint work with other strategic partnerships.

Historically, the Board's dashboard presents in the main, social care data which the subgroup recognised detracts from looking at a more holistic picture across the partnership. The Q & P subgroup set up a multi-agency task and finish group to devise a process of gathering more meaningful data which would/could highlight the prevalence of abuse, themes and trends in safeguarding activity to allow the group to identify and address any issues emerging.

The Q&P subgroup devised a robust process of gathering data from all our multi-agency partners which highlights the work carried out by each partner on a quarterly basis. With the ever evolving and broadening landscape of the safeguarding arena, it is anticipated that this new information and subsequent dashboard iteration will present a full multi-agency picture reflective of this, enabling the Board to (at a glance) assure and evaluate the effectiveness of what is done by KSAB partner agencies. This not only provides the Board assurance, it also allows us to triangulate work across the other subgroups. By taking this agile approach to our Business Planning Cycle, this helps us to implement plans in a systematic way to achieve our goals. It benefits us to identify any incumbrances in the early stages of planning and allows us to modify our plans accordingly for better results.

# The work of the subgroups

## Learning & Development subgroup

The Board’s Learning & Development (L&D) subgroup contributes to the implementation of the multi-agency policy, procedures and guidance to safeguard adults at risk from abuse or neglect in Kirklees.

Last year, during the course of the Covid-19 pandemic, the KSAB adapted and innovated to develop a virtual delivery system. As Covid restrictions remained throughout the UK until the summer of 2021, we continued this way of working to enable continuity of Safeguarding Multi-agency Learning and Development.

The table below details the number of courses commissioned by the Board. Board partner agencies offered their own in-house training sessions on a variety of topics in addition to these.

Course	No. of sessions
Hoarding - Working Together to Support Adults and Risk Management	4
Safeguarding Adults - Concerns Manager	2
Safeguarding Adults - Co-ordinator Role & Holding a Planning & Outcomes Meeting	1
Safeguarding Adults - Refresher Training	5
Safeguarding Adults - Undertaking Enquiries	2
Safeguarding Basic Awareness	9
Self-Neglect - Multi-Agency Working & Using the Risk Management Protocol	3
Making Safeguarding Personal - Achieving Person Centred Outcomes	2

A number of Learning Bytes sessions were carried out as a result of discussions in the subgroup, identifying key needs for additional information around ‘hot topics’ to support multi-agency staff and volunteers working in the safeguarding arena. These sessions are small enough to be accessible during a lunch break, enabling a larger reach to staff.

The sessions included information on Gambling provided by GamAware as well as a session provided by Kirklees Third Sector Leaders (TSL) on ‘Raising awareness of key Kirklees charities who support in crisis’. Both sessions attracted a lot of interest and extra places were created to accommodate everyone. Feedback received from the learning bytes sessions was extremely positive and encouraging. The L&D subgroup will continue to progress this way of delivering information sessions.



# The work of the subgroups

## Learning & Development subgroup (continued)

A new standing item addition to the L&D subgroup agenda was introduced 'Learning from each other / Stories / Good practice / Challenges' with the aim of discovering items of safeguarding interest that may be shared. 'Leanne SAR' was brought to one meeting and the L&D subgroup looked at ways of disseminating the information which was referencing eating disorders and self-harm. 'Leanne' was the subject of a Safeguarding Adult Review commissioned by Essex Safeguarding Adults Board.

The Board at the time was exploring ways of introducing stories into the Board agenda to start each meeting, putting real life safeguarding experiences at the forefront of the business of the Board. The first story presented was 'Leanne'; the SAR report was summarised and adapted into a story from a personal perspective which Board members found very impactful, setting the scene for the meeting. The Board continues to start each meeting with a user experience story.

Examples of Local Government and Social Care Ombudsman cases are also a new standing item addition to the L&D subgroup agenda for oversight and discussion. To date, no actions from cases brought have arisen.

An action assigned by SAR subgroup in relation to an Adult N recommendation 'KSAB should consider how it can support practitioners to include executive functioning in mental capacity assessments' was initiated. The response from partner agencies in relation to training offered indicated more work was required to be carried out by all to address this action fully. Extra training was offered by partners and

the current training offered by the Board around Mental Capacity Assessments (MCA) was explored to assure ourselves that the Executive Functioning element of MCA was adequately covered. Learning from other SARs (nationally) that included MCA and Executive Functioning recommendations have been disseminated in particular a SAR carried out by Rotherham SAB ['The Painter and his Son' \(July 2021\)](#) was highlighted. The L&D subgroup disseminated an online resource ['Capacity Guide: Guidance for clinicians and social care professionals on the assessment of capacity'](#) to aid staff in understanding Mental Capacity Assessments.

Colleagues in the Quality & Performance (Q&P) subgroup triangulated their findings in relation to gaining a baseline understanding of partner training offers and staff needs around Mental Capacity. This highlighted the requirement for further and more in-depth work in this area. This work remains an ongoing priority.

The work of the L&D subgroup throughout 2021/22 was focussing primarily on the Board's shared objective of 'Building a Stronger Workforce' whilst moving to the 'new normal'. This proved to be a key challenge for partners; adapting working practices and processes to maintain a service whilst addressing staff shortages due to shielding and/or deployment to frontline duties and other aspects of lockdown/Covid, as well as anxiety issues for those returning to this 'new normal' way of working. Taking this into account the L&D subgroup successfully delivered a full programme of learning and network events to meet the Board's shared objective.

## Safeguarding Network Events

Each year the Board runs 3 Network events covering, Dignity in Care, Safeguarding Adults Reviews and a generic safeguarding network event covering a 'hot topic' at the time of planning. The Safeguarding Adults Review network event was pushed back to early 2022 due to frontline staff workforce capacity issues – a legacy of the ongoing Covid-19 pressures.

This year the Board invited partners to form a dedicated Network Events Planning Group to plan, deliver and facilitate the events. Membership of the group comes from across the Board partners, Third Sector and Providers.

The 2 network events held were:

- Dignity in Care “Success Through Adversity – Celebrating YOUR resilience, YOUR professionalism, YOUR commitment through the unique voices of OUR communities”
- Trauma Informed Practice where we looked at supporting staff in understanding the long term impact of trauma which can transition from child to adult.

Both events were well attended by a mix of frontline staff and volunteers across the health and social care sector.

Feedback received from the network events is further triangulated to other subgroups, for example Quality & Performance subgroup will carry out audits as required to judge what if anything further is required to enhance the learning of the delegates.

*“I enjoyed hearing what other organisations have been doing to carry on their service during this difficult time. Also I learnt more about what other organisations are out there that maybe useful to refer my patients to.”* **(Dignity in Care)**

*“It re enforced [sic] some of the situations I have come across in practice with families and where the adult trauma has developed. More importantly for me is how the unaddressed adult trauma has repercussions on the parenting and upbringing of future children they may have. i.e. the perpetual cycle of trauma.”*  
**(Trauma Informed Practice)**

*“I was heartened that the subject is becoming more shared within the workforce, & that there is so much interest and motivation to change.”*  
**(Trauma Informed Practice)**

# Kirklees Involvement Network and David's Story

**Kirklees Involvement Network (KIN) a self-advocacy group for people with Learning Disabilities and their carers across Kirklees. Sarah Roberts , Project Co-ordinator at Cloverleaf Advocacy and the Kirklees Involvement Network. She is an active member of the Board's Dignity in Care Steering Group.**

Sarah spoke at the Board's Dignity in Care network event in September showcasing the work of the group during the pandemic and how the members came together to support each other, particularly focussing on life coming out of lockdown. Presenting alongside Sarah at the event was David, a KIN Champion. This is his story.

“ My anxiety was really high during the pandemic and I felt very stressed especially at the beginning. Not being able to do my usual things was really hard I felt like my freedom had been taken away from me. I had to give up my voluntary job, I'm stuck at home doing nothing. I was really sad I couldn't see my family and friends. I just had to stay near my house I didn't even go out to town for a year. Being stuck in during winter started off my obsessive behaviours again. I was really scared that either myself or one of my family was going to die from Covid.

I had never experienced anything like this I couldn't understand what was going on. Watching the news made me feel really anxious too. During lockdown I watched a lot of films and TV and was comfort eating as I was bored and going to shops all the time as it was something to do. My weight started to increase more and more and I was not getting enough exercise. Before lockdown I walked a lot and went to run regular. I got a job at Cloverleaf looking at annual health checks for people with a learning disability. This helped me take my mind off it for one day a week and I got paid for this. It was really good having a job and something to do. I learned how to use a tablet and do meetings online.

I started feeling dizzy and nearly passed out so I went to the doctors and they said I had high blood pressure that was causing it. The doctor told me to get more exercise and to lose weight. I started going for walks just around the local area. If I felt stressed I would eat loads and if I had a good calm day I wouldn't eat as much. I also went to the opticians and they told me I had fluid in my eye and told me not to drink as much coffee and to drink more water. How do I feel about the future? When covid numbers went down I did feel a little less anxious. It seemed that things were getting brighter and I was hoping to get back to normality.

I have started going back to town and meeting up with friends and family. We are meeting up in groups and have been to some yoga sessions but I don't things will ever get back to where they were before. We have had to learn to live with covid and this is really hard to cope for people with learning disability and autism. They have been isolated and lonely and felt it hard to deal with all the changes, especially people living on their own or with only a little bit of support. Also the news told us people with a learning disability are six times more likely to die from covid especially with downs syndrome. This really scared a lot of people we know. I don't think we're ready to be in doors with people and worrying about the winter and things getting worse. I know we have a vaccine but there's always a worry it will get bad again. ”

# Safeguarding Week

**The Board continues to actively support and promote Safeguarding Week. In June each year we hold a dedicated Kirklees Safeguarding Week which is further aligned to the West Yorkshire Safeguarding Week. In November we support the National Adult Safeguarding Week.**

From its inception Kirklees Safeguarding Week has been built on a tripartite approach bringing together Kirklees Safeguarding Adults Board (KSAB), Kirklees Safeguarding Children Partnership (KSCP) alongside Safer Kirklees/ Kirklees Communities Board.

The comprehensive programme of events and activities across safeguarding week 2021 raised awareness of safeguarding issues, recognising the signs of abuse or neglect in children or adults, how to report a concern as well as learning and refreshing of safeguarding topics for professionals and practitioners who work with vulnerable children and adults at risk.

The programme also included a large number of promoted videos around a variety of safeguarding topics as well as an online package of Mental Capacity Act Webinars.

Subjects covered during the week included domestic abuse, forced marriage, modern slavery, deprivation of liberty and mental capacity, mental health, scams, financial abuse and more.

Whilst Safeguarding Week provides a range of learning and development opportunities for staff and volunteers – the Kirklees community were also invited to take part during the week.

The National Adult Safeguarding week was supported virtually, aligning our local content with the subject matter outlined daily. We directed our messages via targeted emails and the use of social media to health and social care staff and volunteers working with adults at risk.



# Agency achievements

## Kirklees Adult Social Care

**Kirklees Council Adult Social Care (ASC) have continued to work to advance the safeguarding of vulnerable people and adults at risk through the following areas:**

Active participation in Safeguarding Adults Reviews (SARs) and Domestic Homicide Reviews (DHR's).

Active membership representation on the KSAB subgroups to further the work of the Board and the impact on frontline practice to ensure continuous learning and improvement.

### **Covid 19 Recovery**

We implemented new ways of working to mitigate risks of infection spread to the team and the public and making use of hybrid working arrangements to achieve positive outcomes.

Face to face support has resumed in line with Government guidance however some Section 42 enquiries have continued to progress virtually which enables greater involvement of families and key representatives, through phone calls, Skype, Teams, and electronic systems. This enhanced communication further supports making safeguarding personal.

### **Making Safeguarding Personal**

Robust decision making at the front door is maintained through specialist workers responding to initial concerns. This enables timely responses to identify and mitigate risks. Restorative approaches are embedded in safeguarding practice by looking at the outcomes rather than blame along with making safeguarding personal. A self-neglect pathway, policy and associated documents are being refined as part of key learning.

The Kirklees Self-neglect Risk Escalation Conference (REC) is in place for cases to be referred that are unable to be progressed by a single agency. The chair of the REC was commissioned to carry out an audit of its

effectiveness as a result of a recommendation of a recent Safeguarding Adults Review (Adult N). This resulted in a Self-neglect and REC Steering group being formed to carry out actions in relation to findings from the audit.

### **Partnership working**

The development of the Vulnerable Adults at Risk Management meeting with key partners and 3rd sector agencies promotes coordinated, early intervention and prevention.

Partnership working is enhanced through joint funding a West Yorkshire Financial Exploitation and Abuse Team (WYFEAT) social work post with Leeds, Calderdale, Wakefield and Bradford. This is a multi-agency task force including trading standards, financial investigators, police, and social workers.

Homes for Ukraine Scheme has been implemented at pace with partner agencies and is continually being developed.

Historical child exploitation and transitional exploitation support projects are in progress. Funding secured for therapeutic intervention for up to 15 women at any one time. Survey questionnaires are being co-produced to support learning and planning of future model.

We have developed a new peripatetic social work team who complete all reviews and Section 42 enquiries in Care Homes.

The Safeguarding Team continues to work closely with Care Home Early Support and Prevention (CHESP) colleagues. If a care home struggles to maintain quality of care and support then CHESP will escalate to a Multi-agency Escalation Meeting and we liaise with the provider with regard to this and work with them through this forum. We request an action plan from the provider in the identified areas for improvement and take a whole system approach to challenge and support the provider to bring the care home back up to the required standard.

# Kirklees NHS Clinical Commissioning Group (CCG)

**Throughout 2021/22 the Clinical Commissioning Group (CCG) has continued to attend and support the work of the Kirklees Safeguarding Adults Board and its subgroups. This has included:-**

- Continuing to chair and participate in the Strategic Delivery Group
- Continuing as deputy chair of the Safeguarding Adults Reviews (SAR) subgroup, and liaison with General Practices to ensure GP key information is included as part of the reviews and action plans.
- Continued engagement in ongoing work of the other subgroups including the Quality & Performance and Learning & Development subgroups. CCG has contributed to the development of an agency highlight report, the KSAB multiagency learning offer and supported in the delivery of the Safeguard Adults Network event for Safeguarding week.
- Commencing the role of chair for the Dignity of Care Steering Group and driving forward a workstream around civility and respect, linking this into Dignity across health and social care.

The CCG Safeguarding Team now chairs the Health Alliance meetings, a forum for Named Professionals for Safeguarding Adults within CCG commissioned main providers across Calderdale, Kirklees and Wakefield. The forum aims to support professionals, share learning, and take a 'do once and share' principle. It is a good opportunity to share and cascade information from KSAB as well as identifying relevant themes and trends in the safeguarding agenda.

The Head of Continuing Care continues to lead virtual processes for the Care Home Early Support and Prevention (CHESP) meeting. This multi-partner meeting provides oversight of Care Homes and takes a proactive preventative approach for identifying and addressing concerns that may arise in Care Homes across Kirklees, so that safe standards of care are priorities and support to Care Homes is delivered. The CCG alongside its health partners continue to support care homes and independent sector provision in Kirklees.

The CCG Safeguarding team led on the development guidance on Covid vaccination in relation to the mental capacity that was supported by the Kirklees Local Authority and distributed widely within Kirklees, supporting other key information sent out to frontline health practitioners as part of the pandemic response.

Practice Safeguarding Leads meetings led by the Team have continued virtually this year. They are now held quarterly. Following the Adult N SAR learning, Public Health and CHART Kirklees provided a presentation on alcohol detox pathways at one of the meetings.

The team have fully committed to all aspects of multiagency training, providing support advice and guidance. For example, supporting the delivery of multiagency bite size session on Safeguarding and gambling related harms. Support was also provided to Safer Kirklees/West Yorkshire Police with a Modern Slavery training session to Primary Care staff.

Continuing to provide monitoring and scrutiny of safeguarding arrangements and improvement plans with our commissioned health providers. This has included attendance of main commissioned Health Provider Safeguarding Committees delivered via virtual approaches.

The West Yorkshire Health and Care Partnership (Integrated Care System) meeting of CCG Designated Safeguarding Professionals has continued to meet throughout 2021/22. One of the priorities this year was the development of the health provider and GP Safeguarding standards. The self-assessment work on these standards are due to be undertaken in 22/23.

"Key learning to CCG staff and Primary Care Staff via '7-minute learning briefings' developed by the Team have continued - this includes

Self-Neglect Case Study  
Domestic Abuse  
Was Not Brought  
Safeguarding & Caring Responsibilities"



# West Yorkshire Police (WYP)

**This has been a difficult year for West Yorkshire Police's Safeguarding teams. We are starting to see an influx of new officers to meet the uplift requirements set out from our Chief Officer Team for our Adult Safeguarding and Domestic Abuse teams.**

This brings challenges in ensuring new officers are appropriately trained and supervised, however this has also created a number of opportunities to review our structures and processes.

We now have strong DI led safeguarding teams who have experience of investigating serious and complex crime related to vulnerable adults. We have a DI and DCI working towards Senior Investigating Officer accreditation and also a DCI who is accredited in child abuse investigations (SCAIDP).

We've seen the roll out of a new bespoke nationally accredited adult safeguarding training course for specialist officers (SSAIDP). This will be undertaken by all established adult safeguarding officers.

We continue to pursue innovative ways to support vulnerable victims and progress our investigations. The GoodSam technology allowing police to engage remotely with missing people, victims and witnesses to crime and capture CCTV evidence is continually being developed. Public Protection Teams are developing a more proactive approach to the management of individuals who pose the highest risk to others.

The process of taking statements by telephone or video call where there is no requirement for attendance in person is now embedded and established practice, further supporting reporting to the police and enhanced public engagement.

We work closely with our partners with a mental health practitioner in our patrol despatch hub. We are working towards replicating this joint working by having a PDAP employee based within our Domestic Abuse (DA) teams complementing the DA patrol car we deploy. We are currently recruiting to a newly created post of DV co-ordinator. We provide Smartwater deployment devices to our most vulnerable victims of DA as a further deterrent.

We are utilising special measures for vulnerable adults going through the court processes as victims and witnesses, ensuring evidence is provided by video link from various locations within the county at an earlier

date to the trial to reduce the anxiety and pressures of attending Courts. All of this is working towards enhancing victim care and support service provision to assist in reducing court attrition rates.

We are utilising Stalking Prevention Orders and we have one of the first in place in the force. The Domestic Abuse Act 2021 introduced Non-fatal Strangulation and Suffocation offences this summer and have already charged offenders to Court with it.

We are developing processes to ensure suicides linked to domestic abuse are appropriately considered for Domestic Homicide Reviews and then embedding practice development when identified.

In Kirklees, we piloted a Police Sergeant working in the Local Authority Adult Safeguarding Team. Although funding the post has been a challenge, we now have processes in place to ensure adult social care and mental health referrals from the police are more appropriately channelled to the right agencies in a timely, auditable manner through the new police system of Public Protection Notices.

This officer also ensures all human trafficking, self-neglect protocols, hoarding panel and cuckooing concerns are reviewed, flagged and tasked onwards for appropriate safeguarding measures and investigative opportunities. We have delivered training to the partnership, police colleagues and the community at public events around all these safeguarding areas.

The weekly Vulnerable Adult Action Meeting is a partnership process developed by Kirklees police this year with engagement from key agencies. This complements our existing partnership structures within Child MASH, DRAMM, MARAC and MAPPA. Emerging vulnerabilities include the Ukrainian refugee response. Our local intelligence unit supports Adult Safeguarding with reviews of appropriate placements.

Although the recently published Joint Targeted Area Inspection of Kirklees was not around adult safeguarding it still identified best practice in child exploitation which we will look for opportunities to transfer in to the adult safeguarding arena where appropriate. The HMICFRS inspection of the force in November 2021 highlighted the progress the police have made with a "Good" grading for protecting vulnerable people. We will continue to build upon this within Kirklees.

# Calderdale & Huddersfield NHS Foundation Trust (CHFT)

**Calderdale and Huddersfield NHS Foundation Trust (CHFT) have continued to provide a consistent safeguarding response throughout the pandemic, providing assurance that we have continued to fulfil our statutory safeguarding responsibilities.**

We have consistently achieved above 90% with Safeguarding and MCA/ DOLS training compliance. We continue to work with South West Yorkshire Partnership Foundation Trust (SWYFT) to support staff with the application of the Mental Health Act so our patients receive the appropriate support and treatment. Mental Health Act Tribunals and Hospital managers hearings have continued remotely, ensuring our patient's rights to appeal during this period are discharged.

PREVENT - Our Black and Minority Ethnic (BAME) Network has raised concerns in relation to training around racial bias and Islamophobia. We are working with the PREVENT co-ordinator to review these. CHFT continues to respond to PREVENT requests for information.

The Safeguarding Boards and Partnerships have been kept fully briefed and updated throughout this period. Partnership requests for information have been completed and we contribute to ongoing Safeguarding Adult Reviews (SARs) and Domestic Homicide Reviews (DHRs).

The safeguarding team has worked closely with the lead for the trauma navigator pilot to support the development of the trauma navigator role (coming into effect in 2022). We have promoted the self-neglect pathways; developing 7-minute briefings and bespoke training. The use of the Mental Capacity Act (MCA) has been a key theme from SARs; our training offer has been reviewed and strengthened to reflect this.

Our Health Independent Domestic Violence Advocate (IDVA) commenced in post in January 2022 and is completing the Women's Aid IDVA training. Our Health IDVA is the first line of contact for patients who are victims, offering refuge, emergency accommodation, support and liaison with the Police. Between the 24/01/2022 and the 31/03/2022 the number of new referrals received by the IDVA was

12, with 3 being supported to report the crime to the Police. The funding for this post has enabled CHFT to secure 100 Homicide Timeline training packages for our staff. Our Domestic Abuse Policy has been reviewed to reflect the publication of the Domestic Abuse Act 2021.

We continued to work towards the implementation of Liberty Protection Safeguards (LPS) and commenced our response to the consultation in relation to the draft MCA code of practice and regulations published in March 2022. The revised training offer relating to MCA/ DOLS will support our staff and the knowledge and skills they will require for us to implement LPS.

Data relating to discharges is now received onto our Enhanced Dashboard metric and early data highlights a reduction in discharge related incident. Our Clinical Governance Support Managers have submitted reports to our Divisional Patient Safety Quality Boards (PSQB's) identifying trends in incidents related to discharges.

Our management of Patient's Not Brought for Appointments Policy has been reviewed to include adults at risk. Early indicators demonstrate that this is having a positive impact on practice.

The Specialist Midwifery Panel has continued to meet weekly to review whether additional support is required by specialist midwives where vulnerabilities are identified with pregnant women. The purpose and scope of the panel has been reviewed.

Supporting Women in Antenatal Services (SWANS) has continued to support a co-ordinated approach to safeguarding and assessing the health and social needs of vulnerable pregnant women and the unborn. The SWAN'S process has been reviewed to ensure enhanced risk assessment processes are in place within the multi-agency arena.

"It was good that I can speak to someone face to face on the same day as the appointment without the hassle of booking 2 appointments" and "Speaking to someone who can speak in my language and can understand me has really helped me to talk".

**Feedback received by Health IDVA**



# South West Yorkshire Partnership NHS Foundation Trust (SWYPFT)

**Safeguarding remains a critical service within SWYPFT, all statutory duties have been maintained, data flow (internally and externally) has continued in a timely manner and the Team have continued to provide supervision and support across the organisational footprint.**

Level 3 is currently being delivered as an interactive session through Microsoft Teams. Levels 1 and 2 training have been accessed via e-learning with all mandatory courses (including PREVENT) reported well above the 80% mandatory training target.

There has been an increase in practitioners requesting safeguarding advice. The data contained from the safeguarding advice database also positively indicates that practitioners are requesting information for child safeguarding concerns when working with the adults and vice versa. The 'Think Family' agenda is a key message through training, advice, and resource information.

The Safeguarding Team supported the inaugural meeting of the Safeguarding Forum in December 2021, within the Kirklees Older Persons Service, this action was a recommendation from a Mental Health Homicide completed by SANCUS solutions. This was positively received and well attended. One of the subsequent meetings had the focus of older persons and domestic abuse.

The learning from safeguarding incidents is shared across the Trust, Senior management have an overview of any safeguarding incidents via the incident reporting system Datix and through the governance of the weekly Trust Risk Panel. To support and embed learning, the Safeguarding Team presented learning from Safeguarding Adult Reviews and Domestic Homicide Reviews at the Trust wide Learning forum. The Safeguarding Team also presented a virtual update to the Joint Academic Psychiatric Seminar, this is the forum for medical colleagues, doctors, and Psychiatric Consultants, and was attended by over 80 participants, this was positively received. Learning from Domestic Homicide Reviews, Safeguarding Adult Reviews and Child Safeguarding Practice Reviews have resulted in additional training around

key lines of enquiry, for example, parental mental illness and the impact on children training is being delivered Trust wide and has been well received.

To support the multi-agency safeguarding offer, the Safeguarding Team have attended and contributed to the West Yorkshire Safeguarding Awareness week, delivering training on professional boundaries and Person in Position of Trust (PIPOT) concerns. Currently, there is work underway with the Peoples Directorate and the Nursing, Quality and Professions Directorate, to support the whole workforce to understand the boundaries of working in a position of trust.

The Safeguarding Team support the Trust Quality Monitoring Visits (QMV's). These visits provide quality assurance and identify areas for improvement in preparation for subsequent CQC visits. Service users, families, carers, and practitioners are interviewed as part of the process. Documentation and Datix incident reports are reviewed by the Safeguarding Team as part of the QMV's.

The Sexual Safety Initiative has been re-energised following the pause during COVID. The Sexual safety project group has now been developed and the Safeguarding Team are part of the project group driving the initiative forward.

The Safeguarding Team will continue to support wider agendas, such as the Multi Agency Public Protection Arrangements (MAPPA) work plan and continues to be involved in the Mental Health Act and the Mental Capacity Act Code of Practice group. The Safeguarding Team to include in training and through advice provision all relevant information disseminated by the Legal Team and the Group, as necessary in relation to the Liberty Protection Safeguards.

The Safeguarding Team have also supported the Trust Wide work around the 'Use of Force Act'. The Mental Health Units (Use of Force) Act became law in November 2018 and aims to clearly set out measures needed to prevent the inappropriate use of force as well as ensuring accountability and transparency around the use of force in Mental Health Units.

# Mid Yorkshire Hospitals NHS Trust



**Mid Yorkshire Hospitals Trust continues to actively support the work of the Kirklees Safeguarding Adults Board. Below are some of the achievements of the Trust over the past 12 months:**

## **Safeguarding Adult Team**

- 5 Members of the Safeguarding team attended the Best Interest Assessor training courses to obtain a formal qualification in preparation for Liberty Protection Safeguards and increase knowledge with regards to Deprivation of Liberty
- The team expanded to offer a Band 6 entry position into Safeguarding to redefine the Safeguarding adult's structure
- The team have continued to meet its statutory obligations to attend both safeguarding partnership board and sub meetings
- The team continue to support MYHT to become Liberty Protection Safeguards (LPS) ready.

## **Safeguarding Adults Process**

- MYHT Safeguarding team developed a Safeguarding enquiry form for external local authorities to request safeguarding information as part of the safeguarding procedures. This supports the excellent communication pathways embedded with partners
- MYHT in conjunction with the SystmOne team developed a SystmOne safeguarding control

note to support our community teams with ease of access for safeguarding advice and recommendations

- The Adult Safeguarding team developed the adult safeguarding section on the newly designed Dashboard to provide constant monitoring and reassure that safeguarding is embedded within MYHT
- Warning markers on patient records in Emergency Department (ED)

## **Safeguarding Awareness / Education**

- MYHT supported Safeguarding week and provided a Conference in 2021, attended by internal and external partners
- The Safeguarding team developed Walkaround Wednesday and Thursday walkaround at Pinderfields and Dewsbury hospitals to increase the level of visibility in clinical areas. This supports the ongoing prevention and promotion of the safeguarding agenda
- Bespoke training to supporting staff to recognise and report abuse by providing a rolling programme of safeguarding training in addition to the mandatory safeguarding training. This offer incorporates the practical application of the Mental Capacity Act 2005
- Champion newsletters circulated quarterly to provide information to the clinical divisions
- Get to know your team – poster campaign was delivered across sites to increase the clinical team's knowledge of the team and the support they can provide
- MCA master classes were developed and delivered by Capsticks Solicitors and Hempsons Solicitors to support the ongoing efforts to increase awareness and knowledge of the Mental Capacity Act and its application to clinical practice
- Drop-in sessions introduced for teams when requested

# Locala Community Partnerships

**The impact of the pandemic on our workforce and services remained significant during 2021 – 2022, however, there was minimal disruption to safeguarding service provision and practice across Locala.**

A three-year safeguarding plan was developed to support the overarching Locala Better Lives Strategy 2021 – 2024 that incorporates KSAB priorities alongside those of Locala.

In 2021 Locala welcomed a new Chief Nurse, Director of Quality and Professional Practice, Maureen Georgiou, who is the Executive Lead for Safeguarding this year. The safeguarding team also welcomed a graduate intern in January 21.

The internship was a great success and supported the development of a safeguarding social media profile and the safeguarding learning compliance and evaluation objectives within the safeguarding plan.

Dental Safeguarding Adult Champions were identified with additional training and support provided by the safeguarding team to enable the champions to support the wider dental team with safeguarding issues.

An internal care home discussion panel was established to identify any low level and safeguarding concerns or good practice relating to care homes that were then shared with CHESP. In addition, internal guidance was developed and disseminated to support frontline colleagues to be able to determine the level of response required in relation to concerns around care homes

Sexual Health Outreach services successfully worked with the police to identify a perpetrator of assault towards multiple vulnerable adults.

Audits and quality assurance processes were undertaken within adult services that provided good evidence of professional curiosity and tenacity. In response to an internal review as part of a local SAR the home enteral nutrition (HEN) team introduced a system to flag all service users

on the caseload who have a learning disability. This enables the HEN team to quickly identify which service users require prioritisation in response to surge and escalation plans and/or colleague absence. In addition, service users with learning disabilities are now offered biannual nutritional assessments (as opposed to annual), with a mechanism in place to identify if a service user does not have their review completed in a timely manner.

A task and finish group involving colleagues from a variety of adult services was established to redesign the SystemOne consent and capacity templates. The revised templates were launched during Q4 within intermediate care and rollout into other units will continue during 2022 - 2023.

Following the introduction of the new consent and mental capacity templates, Intermediate Care colleagues completed an audit of the MCA template. This led to the service undertaking additional training which has now improved assessments of risk when service users plan to take their own discharge against medical advice.

Changes were made to the safeguarding adult templates in response to audit findings and they are now available for use within SystemOne.



# West Yorkshire Fire and Rescue Service (WYFRS)

**Kirklees Multi-Agency Hoarding Panel with support from KSAB Management Team reviewed and re-introduced new Terms of Reference. This process was timely to align with the locally reviewed Self-Neglect procedures and Risk Escalation Conferences from a governance perspective and safeguarding some of the most vulnerable members of our communities.**

WYFRS Kirklees District play a key role in the delivery of consistent road and water safety messages across the District. The Kirklees' Risk Reduction Lead chairs both local strategic groups and works collaboratively with partners, to ensure the improved safety of all road users and those enjoying or venturing near our waterways.

We have returned to a full Safe and Well prevention delivery programme to reduce fire risks within the home whilst continuing the smarter working processes undertaken during Covid restrictions. Crews delivered 1,388 Safe and Well visits and the Prevention Team dealt with 171 high risk cases this financial year.

All high-rise premises in Kirklees have been inspected as part of a Building Risk Review programme. This has also involved Kirklees Homes and Neighbourhoods in support of updating their response plans to high rise incidents at their properties. All watches have carried out a high-rise evacuation exercise as part of the WYFRS' Grenfell Programme. This means that Kirklees crews can respond to any high-rise building across West Yorkshire and form an effective wider response to these types of incidents.

WYFRS continues creating safer and healthier communities within Kirklees. We have strong partnerships with Kirklees Council, WYP, Health and

other statutory services and continue to develop new relationships with further third sector organisations, such as Slaithwaite Mutual Aid, The Salvation Army and The National Trust. We have provided a range of community safety activities including targeted home visits, food parcel deliveries, community events and road traffic demonstrations within our local communities.

All frontline personnel were issued E-Learning packages during this period including a Safeguarding refresher, Awareness of Forced Marriages and Female Genital Mutilation: Recognising and Preventing FGM.

Following a full inspection in October 2021 WYFRS were given an independent judgment of GOOD, for the three pillars of Effectiveness, Efficiency and People, by Her Majesty's Inspectorate of Constabulary and Fire and Rescue Services (HMICFRS) inspection team.

'Your Fire and Rescue Service 2022-2025' is our Community Risk Management Plan (CRMP). It sets out the strategic priorities for West Yorkshire Fire and Rescue Service and provides an overview of how we intend to achieve our ambition, manage the risks facing the community and meet the challenges facing the organisation between 2022-2025. In February 2022, the Fire Authority approved a ten-week public consultation on the CRMP prior to publication later in the calendar year.



# Safeguarding and Deprivation of Liberty

## Deprivation of Liberty (DoLS) 2021-22

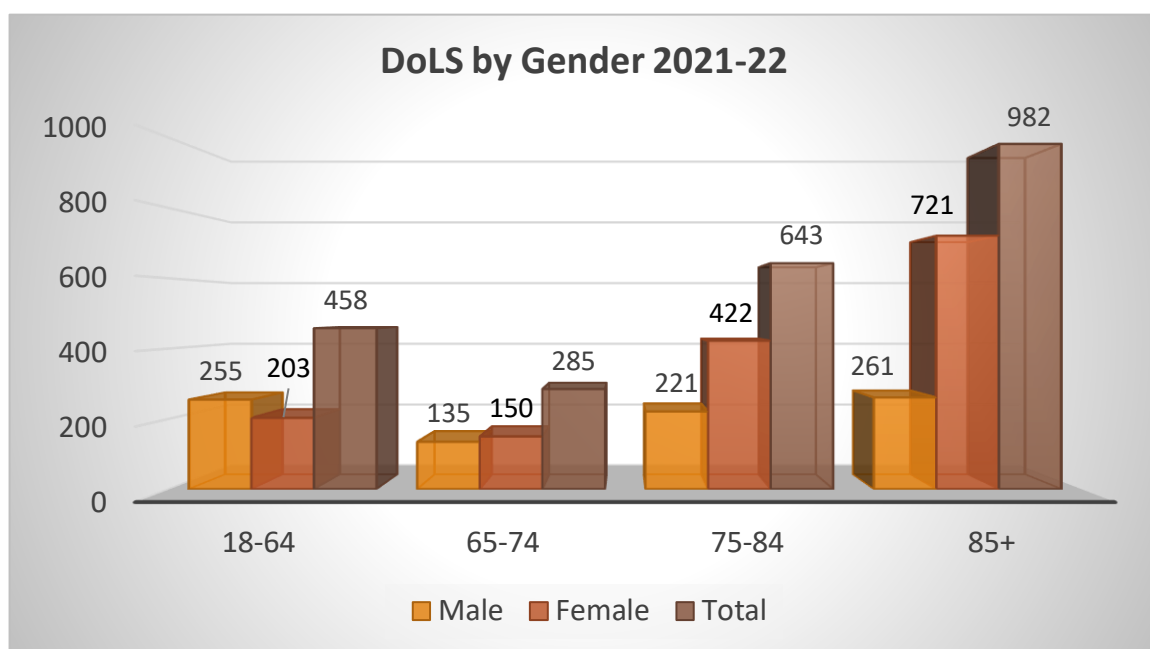
The Deprivation of Liberty Safeguards (DoLS) procedure is designed to protect your rights if you are, or may become, deprived of your liberty in a hospital or care home in England or Wales, and you lack mental capacity to consent to those arrangements. (AgeUK Deprivation of Liberty Safeguards factsheet, March 2021)

### Number of DoLS applications by year

Year	Authorisation Granted	Not Granted	Total of 'Other'	Total
2018/19	1351	33	596	1980
2019/20	1466	52	487	2005
2020/21	1717	31	389	2137
<b>2021/22</b>	<b>1956</b>	<b>175</b>	<b>237</b>	<b>2368</b>

Requests for Deprivation of Liberty authorisations received by the Local Authority continue to increase year on year.

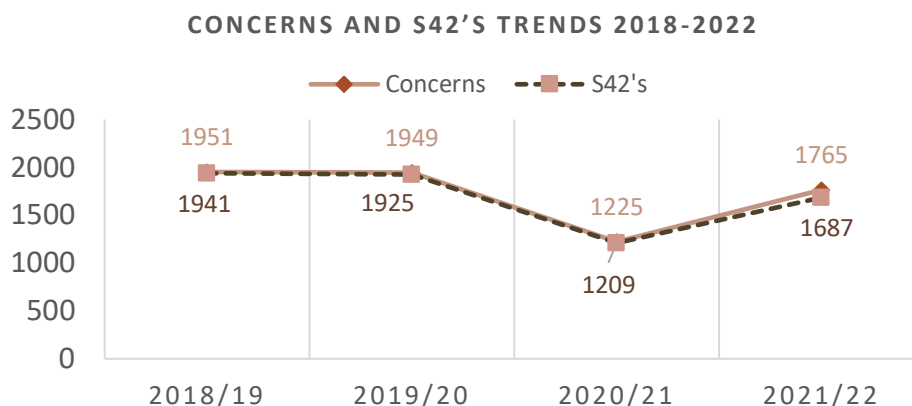
NB: 'Other' refers to requests that were either withdrawn due to change of circumstance or were requests awaiting sign off at the end of the reporting period.



## Dols application by disability type 2021-22

	Male	Female	Total
Physical: Hearing Impairment	26	27	<b>53</b>
Physical: Visual Impairment	17	35	<b>52</b>
Physical: Dual Sensory Loss	0	9	<b>9</b>
Physical: Other	94	119	<b>213</b>
Mental Health Needs: Dementia	317	834	<b>1151</b>
Mental Health Needs: Other	122	156	<b>278</b>
Learning Disability	176	135	<b>311</b>
Other Disability	73	115	<b>188</b>
No Disability	47	66	<b>113</b>
	<b>872</b>	<b>1496</b>	<b>2368</b>

## Safeguarding concerns 2021-22



A concern is a sign of suspected abuse or neglect that is reported to the council or identified by the council.

An enquiry is where a concern has met the care act criteria called section 42 enquiries:

- The adult has needs for care AND support (whether or not the authority is meeting any of those needs)
- The adult is experiencing, or is at risk of, abuse or neglect
- As a result of those needs is unable to protect himself or herself against the abuse or neglect or the risk of it.

An enquiry is the action taken or instigated by the local authority in response to a concern that abuse or neglect may be taking place. An enquiry could range from a conversation with the adult, right through to a much more formal multi-agency plan or course of action. In the majority of cases the enquiries have been dealt with through minimum intervention.



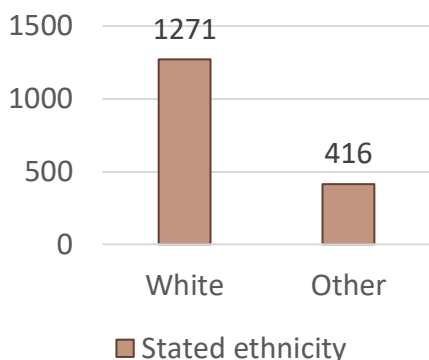
# Information in relation to Section 42 enquiries 2021-22

**1,765**  
Concerns raised during the year

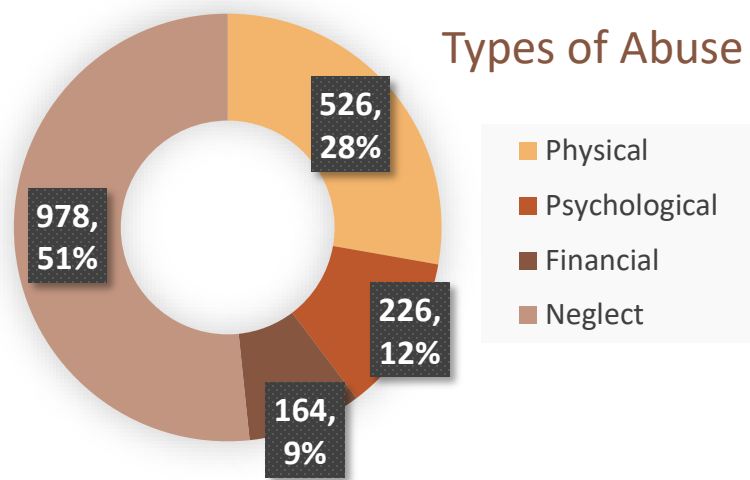


**1,687**  
Resulted in Section 42 enquiries

## Stated ethnicity



## Types of Abuse



## Gender profile



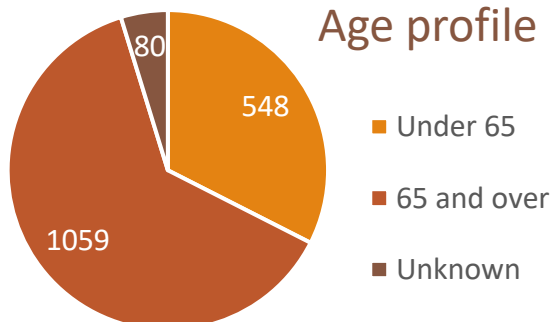
83 were categorised as Unknown/other

## Location of where risk was identified

Care Home	1019
Own Home	362
Hospital (All)	117
Community Services	125
Other	64



## Age profile



## Risk Outcomes

Cases where, after action has been taken to support management of risk, the circumstances which made the person vulnerable have been addressed:

### Risk removed 81

(fully addressed and the individual is no longer subject to that specific risk)

### Risk reduced 1512

(circumstances which made the individual vulnerable have been mitigated)

### Risk remains 47

(circumstances causing the risk are unchanged and the same degree of risk remains – there may be valid reasons one of these being individual choice)

# Making Safeguarding Personal (MSP)

**The Care Act says that adult safeguarding is about protecting individuals. But people are all different; so when we are worried about the safety of a person we should talk to them to find out their views and wishes.**

We should then respond to their situation in a way that involves them the most we can, so that they have choice and control over what happens in their life, so they can achieve an improved quality of life, wellbeing and safety. Doing adult safeguarding this way is called Making Safeguarding Personal (MSP).

Making Safeguarding Personal means adult safeguarding:

- is person-led
- is outcome-focused
- engages the person and enhances involvement, choice and control
- improves quality of life, wellbeing and safety

Making Safeguarding Personal must not simply be seen in the context of formal safeguarding enquiries but in the whole spectrum of safeguarding activity, including prevention.

KSAB jointly with Kirklees Adult Social Care commissioned Healthwatch Kirklees, as an independent organisation, to provide a programme of engagement to gather feedback from people who have been involved in the safeguarding process (engaged in and exited a S42 enquiry).

The agreed objective and outcomes:

- Establish a clear and comprehensive understanding of people's experience during the safeguarding process
- Ensure that feedback was gathered from those who might struggle most greatly to have their voices heard, including those with protected characteristics
- Enable KSAB to utilise this feedback when reviewing and developing their safeguarding process
- Enable KSAB to evidence their 'Making Safeguarding Personal' approach, by listening to and responding to feedback from those at the heart of the process.

Very quickly, it became apparent to Healthwatch Kirklees that there were many difficulties speaking to people about their experience for a variety of reasons, the main one identified being those contacted felt they had dealt with the concern and had tried to move on; they were sometimes reluctant to return to thinking about and discussing what was clearly an upsetting time in their lives.

The Board continues to actively explore different ways to address how we may effectively gain the information that provides assurance that MSP principles are considered throughout.



# KSAB Challenge Event 2022

**The Kirklees Safeguarding Adults Board (KSAB) Challenge Event takes place each year in order to undertake constructive challenge about performance over the previous year and to identify and agree some priority areas of focus for each agency and the Board over the next year.**

The partner responses to the self-assessment questionnaires (providing a basis for challenge) this year were once again comprehensive and of a very high standard. They were honest, transparent and thorough. They all included achievements and suggestions for improvement. This enabled a good foundation for the panel to engage in a valuable and productive conversation with the partners.

The overriding response that came out through the challenge sessions was that all partners felt that as a partnership, we work effectively together. The main points the Board should consider from this year's Challenge Event are:

- **Reflecting on the past and looking to the future**

One of those key areas detailed how agencies reflected on coping strategies throughout the Covid-19 Pandemic and how they are now able to adapt working arrangements to other crises.

- **Minding the Gap**

It was noted by all that there are situations whereby the lead agency follows processes and where the process ends so does involvement. We need more processes aligned and designed so people don't fall through gaps. We need to develop services / processes to overlap closing potential gaps. It was highlighted that there are times when services / professionals go above and beyond processes to reach desired outcomes.

- **Communication / Joint working - building relationships / Information sharing**

Joint working, communication and information sharing is another strong theme that emerged throughout the challenge sessions. This theme is carried through from the last 2 years. All partners expressed that this should continue to be a focus.

It is hoped that the suggested action points that arose through this year's Challenge Event and commitment to partner transparency and contribution to the Board's Quality and Performance and Learning and Development subgroups will contribute to providing greater assurance. The findings from the Challenge event will form the basis of the Board's Development session to set shared objectives for next year.

## Looking ahead to 2022-23

**Building on the successes of this year, the Board will continue to work together with partner organisations and people in our communities so that adults can live the best lives they can with their wellbeing and rights being supported, safe from abuse and neglect.**

Our work will follow the six Safeguarding Principles.

The Board's Strategic Plan sets out how we intend to deliver our services over the coming years and continues to be reviewed yearly to respond to local needs, addressing the evolving landscape.

For the next year (2022-23) the Board is continuing with the same approach adopted for 2021-22 in setting the objectives. The Board will hold a Development Day session in 2022 to bring partners together to reflect on the work of 2021-22 and with the aid of the findings from the Challenge Event will identify and agree priority areas of focus for each agency and for the Board's work programme over the coming year.

The Board will continue to look at ways of embedding learning from local, regional and national SARs. We will explore innovative, effective and inclusive ways to pass on key information and findings that can have a positive impact on safeguarding adults practice and the way organisations and teams work together.

Engaging with the public around safeguarding has been highlighted by SAB managers nationally as an area of struggle. The Board's Safeguarding Adult Partnership Team began planning for Safeguarding Week 2022 in January and are taking a more integrated approach to working with our community partners. It is hoped that this partnership planning group will evolve into an Engagement Steering Group for the Board in 2022/23, building on a firm foundation and collaborative approach to addressing safeguarding promotion/messaging.

Interboard meetings (5 boards in Kirklees who work to promote safe and healthy communities: the Health and Wellbeing Board, the Safeguarding Children Partnership, the Safeguarding Adults Board, the Communities Board and the Children and Young Peoples Partnership Board) are going to re-established in 2022/23. They were put on hold during the Covid pandemic for a variety of reasons. The Boards want to ensure a shared focus on positive outcomes for Children, Adults and community, by making sure that appropriate arrangements are in place between strategic leaders, commissioners, elected members and Chairs to ensure that strategic priorities in relation to safeguarding and managing risk are translated effectively into action plans.

# Kirklees Safeguarding Adults Board members 2021-22

**Rob McCulloch-Graham**, Independent Chair  
Kirklees Safeguarding Adults Board

**Penny Woodhead**, Chief Quality & Nursing Officer and KSAB Vice Chair  
NHS Kirklees Clinical Commissioning Group

**James Griffiths**, Detective Superintendent Crime & Safeguarding, Kirklees District West Yorkshire Police

**Richard Parry**, Strategic Director for Adults and Health  
Kirklees Council

**Helen Geldart**, Head of Service  
Kirklees Council Housing Services

**Andrea Dauris**, Associate Director of Nursing, Corporate Nursing  
Calderdale and Huddersfield NHS Foundation Trust

**Marie Gibb**, Head of Safeguarding  
The Mid Yorkshire Hospitals NHS Trust

**Julie Warren Sykes**, Assistant Director of Nursing, Clinical Governance and Safety (South West Yorkshire Partnership NHS Trust)

**Amanda Evans**, Service Director for Adult Social Care Operations  
Kirklees Council

**Emily Parry-Harries**, Consultant in Public Health  
Head of Public Health Kirklees

**Penny Renwick**, Lay Member  
Member of the public

**Helen Hunter**, Chief Executive, replaced mid-term by Clare Costello, Operations Manager (interim)  
HealthWatch Kirklees

**Tanya Simmons**, District Prevention Manager – Kirklees  
West Yorkshire Fire & Rescue Service

**Julie Clennell**, Director of Nursing, Allied Health Professionals and Quality, replaced mid-term by **Maureen Georgiou**, Chief Nurse, Director of Clinical Quality and Professional Practice  
Locala

**Cllr Musarrat Khan**, Chair of Health and Wellbeing Board  
Elected Member

**Jacqui Stansfield**, Service Manager Safeguarding Adults & Partnerships  
Kirklees Council/ Kirklees Safeguarding Adults

**Razia Riaz**, Senior Legal Officer  
Kirklees Council Legal Services

# Key contact information

## Kirklees Council Adult Social Care – Reporting a Concern

Gateway to care

First point of contact for reporting safeguarding adults concerns and for advice and support:

Tel: 01484 414933

[For further information on how to report a safeguarding concern](#)

## Kirklees Safeguarding Adults Board

(not for reporting safeguarding concerns)

Kirklees Safeguarding Adults Board

Ground floor, Civic Centre 1, High Street, Huddersfield, HD1 2NF

Tel: 01484 221717

Email: [ksab@kirklees.gov.uk](mailto:ksab@kirklees.gov.uk)

Please do not report safeguarding concerns to this email address or telephone number

[Kirklees Safeguarding Adults Board website](#)

## Police

### Emergencies:

Always dial 999 in an emergency where there is a danger to life, or a crime is in progress.

This number is available 24 hours a day, 7 days a week.

From a mobile phone, please dial 999 or 112.

### Non-Emergencies:

Telephone 101 (24 hours a day, 7 days a week) for non-emergencies where:

- police attendance is required
- to report a crime
- to report other incidents

## West Yorkshire Police Safeguarding Unit

The team of specialist police officers have expertise in supporting the vulnerable and in partnership working.

Tel: 01924 335073

[kd.adultsafeguarding@westyorkshire.police.uk](mailto:kd.adultsafeguarding@westyorkshire.police.uk)

This is an e-mail address which is not constantly monitored.

Any issues requiring Police action should be reported on 101 and in an emergency ring 999.

