

KIRKLEES HEALTH & WELLBEING BOARD	
MEETING DATE:	29/06/2023
TITLE OF PAPER:	Climate Change Strategy and Menu of Actions
1. Purpose of paper	<p>The purpose of this item is to present a working draft of the West Yorkshire Climate Strategy. The strategy is accompanied by a proposed ‘menu of actions’ which set out a range of specific actions that can be taken over different time horizons.</p>
2. Background	<p>Working to address and mitigate against climate change impact is a ‘big ambition’ within our Integrated Care Partnership’s strategy.</p> <p>The strategy and menu of actions were developed to address the issue as a system, and in response to feedback we have received from partners and stakeholders requesting specific recommendations on what can practically be done to make a difference. This menu has been developed with climate leads across the system and aims to address this need.</p>
3. Proposal	<p>The Board is asked for consideration of, comment on, engagement with and support for the strategy.</p>
4. Financial Implications	<p>If there are any financial or resource implications these must be outlined here.</p>
5. Sign off	
6. Next Steps	<p>Board response to the paper will be taken into consideration in finalising the documents.</p>
7. Recommendations	<p>We recommend that the Board consider and endorse the strategy and menu of actions, nothing any comments on it that they wish to share.</p>
8. Contact Officer	

FORMAT FOR PAPERS FOR DISCUSSION AT THE HEALTH AND WELLBEING BOARD

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Guidance Note for completing Kirklees Health and Wellbeing Board report template

1. How are the Board agendas created

The Board is the senior strategic body where the Council and NHS partners commit to tackling issues jointly rather than just rubber stamping decisions previously taken in constituent bodies. The balance of the Board's agendas needs refocussing. The aim is for there to be less emphasis on *Checking/endorsing* – work undertaken by other bodies or receiving routine updates on work being undertaken on behalf of the Board and more emphasis on *Crafting* – shaping our understanding and partnership response to key strategic issues *Championing* – taking the lead on driving an issue across the partnership.

If you want to propose an item for inclusion in the agenda plan, or seek advice on how to draft or present your report please contact

Alex Chaplin alex.chaplin@kirklees.gov.uk or

Jenny Bryce-Chan jenny.bryce-chan@kirklees.gov.uk

We want to get the agenda right and then have the right sort of discussion about each agenda item. This includes consideration of how the item contributes to the delivery of the Joint Health and Wellbeing Strategy, the Economic Strategy and the plans of individual partners on the Board. We have established a set of criteria to help decide which items are included in the agenda.

2. Agenda Planning Criteria

Any proposed item must satisfy at least one or more of the following criteria

1. A statutory duty of the Board.

or

2. Requires a formal decision by the Board.

or

3. Is of strategic importance to all Partners and the debate at the Board will be a significant influence on the future direction of the issue discussed.

In addition to meeting one or more of the above criteria the item

4. Cannot be dealt with effectively by another body within the existing partnership planning arrangements.

5. Cannot be shared with the Board through any other channel.

3. What is the Board being asked to do

Broadly speaking there are three different things that the Board can be asked to do.

A Help shape our local response to a key strategic issue, or

B Take the lead on driving the issue forward, or

C To endorse and support what you are proposing to do.

4. Making sure your paper covers the right issues

Here are a set of prompts to consider when drafting your paper (these reflect the 'strategic thinking framework' in the JHWS)

FORMAT FOR PAPERS FOR DISCUSSION AT THE HEALTH AND WELLBEING BOARD

Outcomes

- What difference should we try to make for whom?
- How will we know what difference we have made?

Actions

- What actions will work locally?
- What does this mean for the way we use resources?

Impact

- How does the proposed change fit with the JHWS and the plans of partners?
- What are the potential unintended consequences and what can be done to mitigate against them?

Independence & resilience

- How do the potential actions support people to have more control and independence, and increase individual, community and organisational resilience?

Involvement

- Who needs to be involved in order to achieve the outcomes, and how? Who have you spoken to already in developing your proposals?

Collaboration

- How do the potential actions promote collaboration across partners and with communities?

If your proposals have resource implications for one or more partner (either in terms of money or people or assets) then these must be clearly set out in the paper.

5. Getting your report signed off

Any report that is presented to the Board must be signed off by the appropriate senior officer. This will mean different people in different organisations, but at least one Board member or invited observer should be involved.

For Kirklees Council the relevant Director must sign off the report, and if there are any resource implications the Director of Resources must sign off the report and the Assistant Director (Legal, Governance and Monitoring) for any governance implications. If your report has legal implications you must consult with colleagues in Legal. Details of sign off (name/title/date) must be outlined in section 5 of the template.

For advice re sign-off please contact:

Jenny Bryce-Chan jenny.bryce-chan@kirklees.gov.uk