

Dates of Council Meetings – 2026/2027 Municipal Year (Reference to Council)

Meeting:	Corporate Governance and Audit Committee
Date:	30 January 2026
Cabinet Member:	Not applicable (Non executive decision)
Key Decision: Eligible for Call In:	No No
Purpose of Report	
To determine dates and times for Meetings of Council for the 2026/2027 Municipal Year.	
Recommendation – That the schedule of Council Meetings for the 2026/2027 Municipal Year be approved.	
Reasons for Recommendation – To enable the scheduling of forthcoming meetings of Council.	
Resource Implications: The overall cost of facilitating Council meetings is met from within existing resource/budget. Any additional meetings of Council incur an approximate additional cost of £1100 per meeting.	
Date signed off by <u>Strategic Director</u> & name	Rachel Spencer Henshall 5.1.26
Is it also signed off by the Service Director for Finance?	Not applicable
Is it also signed off by the Service Director for Legal Governance and Commissioning?	Samantha Lawton 9.1.26

Electoral wards affected: Not applicable

Ward councillors consulted: Not applicable

Public or private: Public

Has GDPR been considered? Not applicable

1. Executive Summary

Council Procedure Rule 2 (1) advises that the dates of ordinary Council Meetings in each Municipal Year will be determined by the Council following recommendations made by the Corporate Governance and Audit Committee.

Council Procedure Rule 5(1) states that there shall be two types of Ordinary meeting of the Council, one which focuses on Holding the Executive to Account, and the other for Key Discussions. No less than four ordinary meetings must be designated as Holding the Executive to Account. Council Procedure Rule 5(6) sets out the requirement that the Elected Mayor of West Yorkshire Combined Authority shall attend at least one meeting each municipal year.

The following dates/times are proposed, with all meetings commencing at 5.30pm.

The meeting of Annual Council, scheduled for Wednesday 26 May 2027, will commence (with a civic ceremony) at 12.30pm. (The agreed scheduled meeting of Annual Council for 2026 will take place on 20 May 2026)

Date	Council Meeting
2026	
Wednesday 15 th July	Holding Executive to Account
Wednesday 16 th September	Key Discussion
Wednesday 21 st October	Holding Executive to Account
Wednesday 18 th November	Key Discussion
Wednesday 16 th December	Holding Executive to Account
2027	
Wednesday 20 th January	Key Discussion
Wednesday 24 th February	Budget Council
Wednesday 17 th March	Holding Executive to Account
Wednesday 26 th May	Annual Council

2. Information required to take a decision

Not applicable

3. Implications for the Council

3.1 Council Plan – Not applicable

- 3.2 **Financial implications** – The cost of facilitating each Council meeting is approximately £1100.
- 3.3 **Legal implications – Not applicable**
- 3.4 **Other (eg Risk, Integrated Impact Assessment or Human Resources)**
- 4. **Consultation – Group Leaders have been advised of the proposed dates.**
- 5. **Engagement – Not applicable**
- 6. **Options**
- 6.1 **Options considered – Not applicable**
- 6.2 **Reasons for recommended option - Not applicable**
- 7. **Next steps and timelines** – Subject to approval by Council, the proposed dates will be confirmed for the 2026/2027 Municipal Diary.
- 8. **Contact officer – Leigh Webb, Head of Governance**
- 9. **Background Papers and History of Decisions – Not applicable**
- 10. **Appendices – Not applicable**
- 11. **Service Director responsible – Samantha Lawton (Service Director – Legal, Governance and Commissioning)**