

**Name of meeting: Corporate Governance and Audit Committee**

**Date: 15 June 2018**

**Title of report: Appointment of Scrutiny Co-optees for the 2018/19 municipal year**

**Purpose of report:** To consider the allocation of Scrutiny Co-optees within the scrutiny structure for the 2018/19 municipal year.

<b>Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?</b>	<b>No</b>
<b>Key Decision - Is it in the <a href="#">Council's Forward Plan (key decisions and private reports?)</a></b>	<b>Not applicable</b>
<b>The Decision - Is it eligible for call in by Scrutiny?</b>	<b>Not applicable</b>
<b>Date signed off by <a href="#">Strategic Director</a> &amp; name</b>	<b>N/A</b>
<b>Is it also signed off by the Service Director for Finance IT and Transactional Services?</b>	<b>N/A</b>
<b>Is it also signed off by the Service Director for Governance and Commissioning Support?</b>	<b>Julie Muscroft</b>
<b>Cabinet member <a href="#">portfolio</a></b>	<b>Not applicable</b>

**Electoral wards affected: none specific**

**Ward councillors consulted: Not applicable**

**Public or private: Public**

## 1. Summary

1.1 At the beginning of each municipal year the Overview and Scrutiny Management Committee is required to reappoint the voluntary and statutory co-optees and allocate them to panels or the co-optee pool. Voluntary co-optees serve a maximum term of four years. Statutory co-optees are nominated by the Diocese or apply in their role as a school governor. Where a co-optee is not involved in any work for a year, then that year does not count towards their service.

1.2 In addition the Committee is asked to confirm that it will start a recruitment exercise in September 2018 to recruit new co-optees with a view to training them in early 2019 so they can join Scrutiny Panels in 2019/20.

## 2. Information required to take a decision

2.1 Set out below is a table indicating the current co-optees and proposing allocations for the 2017/18 municipal year.

For the Health and Adult Social Care Scrutiny Panel continuity is important wherever possible to carry forward the knowledge gained by co-optees in the complex area of health and social care.

In respect of the Children's Scrutiny Panel, an Ad Hoc Scrutiny Panel had previously considered some of the issues that will form part of the work of the standing panel so it suggested that the voluntary co-optee who was on the Ad Hoc Panel be placed on the Children's Scrutiny Panel.

<b>Name of co-optee / years served</b>	<b>Allocation in 2017/18 municipal year</b>	<b>Proposed Allocation in 2018/19 municipal year</b>
Peter Bradshaw (from Jan 2015)	Health and Social Care	Health and Adults Social Care
Fatima Shah-Khan	Statutory co-optee – Children's Scrutiny Panel	Children's
Dale O'Neill (August 2015)	Voluntary co-optee Children's Scrutiny Panel	Children's
David Rigby (Sept 2015)	Health and Adults Social Care Scrutiny Panel	Health and Adults Social Care
Sharron Taylor (Sept 2015)	Health and Adults Social Care Scrutiny Panel	Health and Adults Social Care
Mark Mercer	Economy and Neighbourhoods Scrutiny Panel	Economy and Neighbourhoods
Linda Summers	Corporate Scrutiny Panel	Corporate Scrutiny Panel
Philip Chaloner	Corporate Scrutiny Panel	Corporate Scrutiny Panel

Kimberley Stock	Ad Hoc Scrutiny Panel – Elective Home Education	Ad Hoc Scrutiny Panel – Elective Home Education
Rosa Vella	On hold	On Hold – possible allocation Autumn 2018

2.2 During the previous municipal year Robert Walton resigned as a voluntary co-optee due to personal commitments.

The Diocese did not nominate anyone to take the statutory education place.

### 3. **Implications for the Council**

#### 3.1 **Early Intervention and Prevention (EIP)**

No specific implications

#### 3.2 **Economic Resilience (ER)**

No specific implications

#### 3.3 **Improving Outcomes for Children**

No specific implications

#### 3.4 **Reducing demand of services**

No specific implications

#### 3.5 **Other (eg Legal/Financial or Human Resources)**

Scrutiny co-optees are entitled to recover the costs of travel and parking expenses, however most do not take up this entitlement.

### 4. **Consultees and their opinions**

Not applicable

### 5. **Next steps**

Subject to the decision of OSMC, co-optees will be advised of arrangements and a timetable drawn up for the recruitment of additional co-optees.

### 6. **Officer recommendations and reasons**

(1) That the Management Committee agree the allocation of co-optees for the 2018/19 municipal year

(2) That the Committee agrees to commence a recruitment campaign in September 2018.

(3) That the Diocese be contacted again to seek a nomination for a statutory co-optee for the Children's Scrutiny Panel.

7. **Cabinet portfolio holder's recommendations**

Not applicable

8. **Contact officer**

Penny Bunker - Governance and Democratic Engagement Manager

9. **Background Papers and History of Decisions**

Not applicable

10. **Service Director responsible**

Julie Muscroft – Services Director, Legal, Governance and Commissioning