

Contact Officer: Andrea Woodside

KIRKLEES COUNCIL

CABINET

Tuesday 12th June 2018

Present: Councillor David Sheard (Chair)
Councillor Shabir Pandor
Councillor Masood Ahmed
Councillor Viv Kendrick
Councillor Musarrat Khan
Councillor Naheed Mather
Councillor Peter McBride

Observers: Councillor Mohan Sokhal

Apologies: Councillor Erin Hill (Currently on Maternity Leave)
Councillor Cathy Scott

- 1 Membership of the Committee**
Apologies for absence were received on behalf of Councillors Hill and Scott.
- 2 Minutes of previous meeting**
RESOLVED – That the Minutes of the meeting held on 17 April 2018 be approved as a correct record.
- 3 Interests**
No interests were declared.
- 4 Admission of the Public**
It was noted that all agenda items would be considered in public session.
- 5 Deputations/Petitions**
No deputations or petitions were received.
- 6 Public Question Time**
No questions were asked.
- 7 Member Question Time**
No questions were asked.
- 8 GDPR update and approval of one-off and ongoing funding costs**
Cabinet received a report which provided an update on General Data Protection Regulation implementation, and sought approval of one-off and ongoing funding costs.

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Appendix 1 to the considered report provided an outline on the status of each of the deliverables within the GDPR implementation plan, and details of the one-off costs to bring services up to the required standards and the ongoing costs to maintain sufficient standards on information governance.

The report advised that the resourcing of £198k ongoing resources, which was in excess of the base budget provision for information governance, would be managed in 2018-2019 through existing transformation reserves, and recurrent costs would be built in as part of the overall budget re-fresh for 2019-2020 onwards later in the year.

Cabinet were asked to approve funding of £198,200k in order to increase the base budget of the Information Governance Team, fund Spotlight IG Training/notification system, pay for ongoing costs for the central archive and pay the new Data Protection fee to the Information Commissioners Office.

RESOLVED - That approval be given to £198,200 ongoing funding to increase the base budget of the Information Governance Team, fund Spotlight OG Training/notification system, pay for ongoing coasts for the Central Archive and pay the new data Protection Free to the ICO.

9 **Term Dates for the Academic Year September 2019 to July 2020**

Cabinet gave consideration to a report which sought approval of proposed academic year term dates for the 2019-2020 year.

Cabinet noted that the proposed dates complied with the statutory requirement of 195 school days in any academic year and the Council's policy for the determination of school dates was appended to the considered report.

The report advised that the dates proposed were similar to those of neighbouring authorities, though it was acknowledged that overall co-ordination was difficult due to adhering to a range of polices that are in place.

RESOLVED – That approval be given to the following term dates for the 2019-2020 academic year;

Autumn Term – 2 September 2019 to 20 December 2019

(Half Term - 28 October 2019 to 1 November 2019)

Spring Term – 6 January 2020 to 3 April 2020

(Half Term - 17 February 2020 to 21 February 2020)

Summer Term – 20 April 2020 to 20 July 2020

(Half Term – 25 May 2020 to Friday 29 May 2020)

10 **Corporate Performance Quarter 4, 2017-2018**

Cabinet received a report which provided an overview of the Council's corporate performance at the end of Quarter 4, 2017-2018.

The report advised that 53% of all actions were assessed to be on target. Of the remainder, 22% were not on target, 18% were at risk and 7% were missing.

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Cabinet noted the key issues at the close of quarter 4, which included, (i) 20,000 Citizen's Accounts now being live with 81.85% of all council interaction being self-service (ii) homelessness acceptances being 531 against a target of 403, which was high compared to the national average and other West Yorkshire authorities (iii) a reduction in child protection plans to 356 at the close of the financial year and (iv) concerns regarding adult social care caseload management in terms of backlogs and outstanding reviews, with the safeguarding pathway averaging 122 days, which exceeded service expectations.

The appendix to the report illustrated progress in relation to the Council's three delivery themes and the 2017-2018 Corporate Plan.

RESOLVED - That the Quarter 4 (2017/2018) performance report be received and noted.

11 **Air Quality Improvement: Access to grant funding for Electric Vehicle Charge Points Taxi and Public Bays**

Cabinet received a report which sought agreement to include a funding figure of £547,337 for the delivery of electric vehicle rapid charging points across Kirklees within the capital plan.

The report advised that West Yorkshire Combined Authority had received a capital grant of £1.98m for the installation of rapid charge points for electric taxi use and that Kirklees had been identified to receive £547,337 as a portion of the funding which was anticipated to deliver 17 charge points.

Cabinet noted that, following the inclusion of the funding within the capital plan and WYCA securing a supplier, work would be undertaken to identify sites for delivery, which was expected to be during Quarter 3, 2018, and that once sites had been identified engagement would take place with Ward Members.

RESOLVED -

1) That approval be given to the inclusion of Electric Vehicle Charge Points Taxi and Public Bays Project in the Council's Capital Plan, and the transfer of funding on the receipt of the capital grant from WYCA of £547,337 to the Council's Capital Plan.

2) That it be noted that on 30 March 2017, WYCA obtained a capital grant of £1.98m from the Office of Low Emission vehicles (OLEV) to install a network of rapid charge points for electric taxi use across the West Yorkshire region.

3) That authority be delegated to Strategic Director (Economy and Infrastructure) to agree the terms of the Funding Agreement for £547,337 in respect of delivery of the project on the Kirklees area, on consultation with the Strategic Director (Legal, Governance and Commissioning) and Chief Finance Officer with WYCA, to provide the mechanism for the grant funds to be distributed from WYCA to West Yorkshire Districts for the delivery of the project, and to authorise the Service Director (Legal, Governance and Commissioning) to sign and or seal the Funding Agreement.

4) That the open procurement tender exercise being undertaken by WYCA on behalf of West Yorkshire Councils for a single supplier, 10 year maximum

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framework agreement for delivery of the project for up to 10 years which will enable the Council to enter into a 'call-off' contract directly with the successful tenderer, be noted.

5) That authority be delegated to the Strategic Director (Economy and Infrastructure) to agree on behalf of Kirklees Council the procurement strategy, including (i) the procurement of a single supplier for the delivery of the project under a 10 year framework arrangement with a 10 year call-off contract including the appointment of the successful supplier following the tendering process as set out in (4) above and (ii) to enter into call off contract(s) with the successful tenderer whether below or above £160k threshold.

6) That authority be delegated to the Service Director (Legal, Governance and Commissioning) to enter into call off contract(s) with the successful tenderer, if required, where the call off documentation is required to be entered into under seal.

7) That authority be delegated to the Strategic Director (Economy and Infrastructure) to agree the terms of any land acquisitions (including leasing sites) and to authorise the Service Director (Legal, Governance and Commissioning) to enter into any leasing arrangements with third parties and/or the successful tenderer, or any other ancillary legal documentation to implement the project and affix the Council seal as appropriate.