

## APPENDIX A

### Summary of Changes

Area	Summary of Amendments	Benefits
Applications for Driver Licences	<ul style="list-style-type: none"><li>- All training required by external company</li><li>- Driver will now obtain a qualification</li><li>- Applications for licences submitted to move to pre-application. This means applications can only be submitted once all training courses completed and proof of medical and other documentation has been provided</li><li>- At the point of application only the DBS will be required to be completed by the Licensing Authority and checks of documentation</li></ul>	<ul style="list-style-type: none"><li>- More comprehensive and up to date training across drivers and West Yorkshire</li><li>- Shorter application process</li><li>- Qualification and higher standards for taxi drivers</li><li>- Consistent training across the borough</li><li>- Common standards across West Yorkshire</li><li>-</li></ul>
Convictions Policy	<ul style="list-style-type: none"><li>- Common minimum standard across the borough – adoption of the national Institute of Licensing guidance</li></ul>	<ul style="list-style-type: none"><li>- Higher threshold for assessing suitability and whether a driver is 'fit and proper'</li><li>- Reduces safeguarding risks</li></ul>