

Name of meeting: Overview and Scrutiny Management Committee

Date: 1 October 2018

Title of report: Appointment of a new Voluntary Co-optee

Purpose of report:

To ask the Overview and Scrutiny Management Committee (OSMC) to formally appoint a new Scrutiny Voluntary Co-optee to the Economy and Neighbourhoods Scrutiny Panel.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	No
The Decision - Is it eligible for call in by Scrutiny?	No
Date signed off by <u>Director</u> & name	N/A
Is it also signed off by the Assistant Director for Financial Management, IT, Risk and Performance?	N/A
Is it also signed off by the Assistant Director (Legal Governance and Monitoring)?	N/A
Cabinet member portfolio	<ul style="list-style-type: none"> • Councillor Peter McBride, Economy • Councillor Naheed Mather, Communities and Environment

Electoral wards affected: N/A

Ward councillors consulted: N/A

Public or private: Public

1. **Summary**

- 1.1 The Economy and Neighbourhoods Scrutiny Panel has a wide ranging and demanding work programme that covers many aspects of work undertaken by the Council.
- 1.2 The volume of work covered by the Panel requires input and support from all members of the Panel and the complexity of the issues can be extremely demanding.
- 1.4 Although plans are being developed to undertake a full co-optee recruitment exercise later this municipal year, it has been agreed that due to the demands of the Panel's work programme, an interim appointment is brought forward as a priority.
- 1.5 It is been proposed that Andrew Bird be appointed on an interim basis for the remainder of the municipal year.
- 1.6 Andrew has relevant background experience which is pertinent to the work of the Economy and Neighbourhoods Scrutiny Panel.
- 1.7 Andrew observed the September Panel meeting and has met with Cllr Walker to discuss in more detail the role of a scrutiny co-optee and the work of the Panel. The meeting was productive and it was felt that Andrew would be able to provide a positive contribution to the Panel.
- 1.8 Following consultation with Cllr Walker, it is recommended that Andrew Bird is offered a place as a Voluntary Co-optee on the Economy and Neighbourhoods Scrutiny Panel for the remainder of the municipal year.
- 1.9 It is also recommended that Andrew is subject to the completion of the co-optee code of conduct form and the satisfactory completion of a six month probationary period. This will be assessed by OSMC in consultation with the Lead Member of the Panel and the Governance and Democratic Engagement Manager.

2. **Information required to take a decision**

As outlined in section 1.

3. **Implications for the Council**

Section 4 of the Overview and Scrutiny Procedure Rules states that the Overview and Scrutiny Management Committee will agree the appointment of non-voting co-optees for Committee or panels.

4. **Consultees and their opinions**

Cllr Walker has considered the suitability of Andrew Bird and is recommending that he be appointed to the Economy and Neighbourhoods Scrutiny Panel subject to signing the Co-optee Code of Conduct.

5. **Next steps**

Following the appointment, Andrew will be asked to sign the Code of Conduct. Support and training on the scrutiny function will be provided concurrently with his involvement with the Panel.

6. **Officer recommendations and reasons**

That OSMC formally appoint Andrew Bird to the Economy and Neighbourhoods Scrutiny Panel subject to the conditions laid out in **paragraph 1.9**.

7. **Cabinet portfolio holder's recommendations**

N/A

8. **Contact officer**

Carol Tague, Principal Governance and Democratic Engagement Officer
Tel: 01484 221000 Email: carol.tague@kirklees.gov.uk

9. **Background Papers and History of Decisions**

N/A

10. **Service Director responsible**

Julie Muscroft, Legal, Governance & Commissioning