Name of meeting: Health and Adult Social Care Scrutiny Panel

Date: 12 March 2019

Title of report: Review of 2018/19 – Work Programme

Purpose of report
To review the Panel's work programme for 2018/19 and identify areas of work that have been completed; those that need to be carried forward to next year; those that need to be monitored; and to consult on potential areas for scrutiny during 2019/20.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	**N/A – Report produced for information only**
Key Decision - Is it in the Council's Forward Plan (key decisions and private reports?)	**No**
The Decision - Is it eligible for call in by Scrutiny?	**No**
Date signed off by Strategic Director & name **Is it also signed off by the Service Director for Finance IT and Transactional Services?** **Is it also signed off by the Service Director for Legal Governance and Commissioning Support?**	**No – The report has been produced for information only.**
Cabinet member portfolio	**Health and Social Care**

Electoral wards affected: All

Ward councillors consulted: N/A

Public or private: Public

1. **Summary**

1.1 In June, at the start of the 2018/19 municipal year, the Health and Adult Social Care Scrutiny Panel met to determine its work programme for the year. The Panel followed an approach that is designed to help members prioritise and ensure measurable outcomes for scrutiny work.

1.2 The Panel is asked to reflect on the work it has undertaken, identify where work has been completed and highlight those projects that remain ongoing; continue to be a priority; and need to be carried forward to next year. In order to help members of the Panel to do this, a straightforward flowchart with key questions has been developed and is attached at **Appendix 1**.

1.3 A copy of the Panel's work programme, containing details of the work undertaken, is also attached at **Appendix 2**.

1.4 Members are asked to look at each item on their work programme and use the flowchart to help determine the next steps.

1.5 **Looking Forward to 2019/20**

1.6 In addition to identifying issues to be carried forward from the current work programme panel members are also asked to identify any additional issues that they consider to be of a strategic priority and would wish to propose for inclusion in the scrutiny work programme for 2019/20.

1.7 In order to assist the shortlisting and prioritising process undertaken by scrutiny, it is important that members also identify the remit of the proposed issue, the value that scrutiny would add by being involved, and why this should be a priority for scrutiny over the next 12 months.

2. **Information required to take a decision**
N/A

3. **Implications for the Council**

3.1 **Working with People**
N/A

3.2 **Working with Partners**
N/A

3.3 **Place Based Working**
N/A

3.4 **Improving outcomes for children**
N/A

3.5 **Other (eg Legal/Financial or Human Resources)**
N/A

4. **Consultees and their opinions**
N/A

5. **Next steps and timelines**

Following the Panel's discussion, the identified issues will be taken forward for inclusion within a Work Programme Long List. Following an initial overview by the Overview & Scrutiny Management Committee the Panel will receive a shortlist of potential work programme issues and will then go on to fully scope individual projects to ensure focused pieces of work with clear outcomes.

6. **Officer recommendations and reasons**

1. That the Panel review its work programme and identify where work has been completed and highlight those projects that remain ongoing and need to be carried forward to next year.

2. That the Panel identify any additional issues of a strategic priority that it wishes to propose for inclusion in the scrutiny work programme for 2019/20 together with details of the remit of the proposed issue, the value that scrutiny would add by being involved, and why this should be a priority for scrutiny over the next 12 months.

7. **Cabinet portfolio holder's recommendations**

N/A

8. **Contact officer**

Richard Dunne, Principal Governance and Democratic Engagement Officer, Tel: 01484 221000 Email: richard.dunne@kirklees.gov.uk

9. **Background Papers and History of Decisions**

N/A

10. **Service Director responsible**

Julie Muscroft Service Director: Legal, Governance & Commissioning