

## **Kirklees Council (KC) and Kirklees Neighbourhood Housing (KNH)**

### **Governance and Accountability**

#### **1. Governance**

KNH is an Arms-Length Management Organisation (ALMO) established by the Council in 2002 as a wholly owned Teckal company. In order to meet the Teckal company 'control test' the Council must be able to evidence it can exercise control over KNH as if it were an internal department of the Council. The governance and accountability arrangements put in place in 2016 when the Management Agreement was last reviewed are attached at Appendix 1.

#### **2. Management Agreement**

The Management Agreement between KC and KNH dated 14<sup>th</sup> October 2016 included a suite of documents which had been produced following a review of the existing Agreement and which had been amended to reflect the merger of KC Building Services with KNH and a 20 year contract period. The suite of documents includes:

- An overarching Amendment and Restatement Agreement between KC and KNH.
- The Management Agreement for Housing Management Services (extending and updating the Management Agreement dated 28<sup>th</sup> March 2002)
- The Building Repairs and Maintenance Repairs and Maintenance Services Agreement (new terms to govern the provision of KC repairs and maintenance services (housing and none housing) by KNH.
- A Partnering Charter (a supplemental technical partnering contract complimenting other contractual documentation).
- The Delivery Plan (includes the Partnership Charter an agreement between the Council and KNH Board on how the organisations will work together and sets out the outcomes, the services and performance standards required of KNH, along with how KNH can contribute to achieving overall Council strategic goals and finance/resources KNH need to deliver the Delivery Plan.)

#### **3. KC / KNH Meetings**

##### **3.1 Business meetings (4-6 weekly)**

KC and KNH senior officers meet on a regular basis to share information and intelligence and by exception to discuss matters relating to risks, compliance, performance issues, policies and strategies and finance.

##### **3.2 Quarterly Review**

KNH senior officers provide performance reports to the Housing and Democracy Portfolio Holder and senior council officers on a quarterly basis. On an annual basis performance has been reported to Cabinet and Council.

## Appendix 1

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