

Name of meeting: Overview and Scrutiny Management Committee.

Date: 9 June 2020

Title of report: Allocation of Scrutiny Co-optees for the 2020/21 municipal year

Purpose of report: To consider the allocation of Scrutiny Co-optees within the scrutiny structure for the 2020/21 municipal year.

Key Decision - Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Key Decision - Is it in the <u>Council's Forward Plan (key decisions and private reports)?</u>	Not Applicable
The Decision - Is it eligible for call in by Scrutiny?	Not Applicable
Date signed off by <u>Strategic Director</u> & name	N/A
Is it also signed off by the Service Director for Finance?	N/A
Is it also signed off by the Service Director for Legal Governance and Commissioning?	N/A
Cabinet member <u>portfolio</u>	Not Applicable

Electoral wards affected: None Specific

Ward councillors consulted: Not Applicable

Public or private: Public

Has GDPR been considered? Yes. There is no personal data contained in this report.

1. Summary

- 1.1 At the beginning of each municipal year the Overview and Scrutiny Management Committee (OSMC) is required to reappoint the voluntary and statutory co-optees and allocate them to panels or the co-optee pool.
- 1.2 Voluntary co-optees normally serve a maximum term of four years. Statutory co-optees are nominated by the Diocese or apply in their role as a school governor. Where a co-optee is not involved in any work for a year, then that year does not count towards their service.

2. Information required to take a decision

- 2.1 At the start of the municipal year 2019/20 there were a total of twelve co-optees involved in scrutiny five of which were in their final year of service having previously agreed to extend their terms of service.
- 2.2 Two co-optees, David Flint and Nathan Paul, have decided to resign from their positions and will no longer continue to be involved in the work of scrutiny.
- 2.3 Plans were being considered to run a recruitment promotion early in 2020 however this clashed with a governance recruitment exercise that was taking place to boost the numbers of school appeals panel members.
- 2.4 Due to stretched resource and the danger of two concurrent recruitment campaign's undermining each other it was considered that it would be better to defer the voluntary co-optee recruitment exercise and look at a focused campaign late spring 2020.
- 2.5 However, the advent of the COVID-19 crisis has meant that it has not been feasible to run an effective or meaningful campaign.
- 2.6 To minimise the impact in the reduction in the numbers of co-optees it has been agreed with Cllr Liz Smaje Chair of OSMC that those existing co-optees whose term was due to finish at the end the municipal year 2019/20 be invited to extend their term for a further year (2020/21).
- 2.7 This initiative has resulted in all five co-optees agreeing to extend their term for a further year.
- 2.8 Set out below is a table indicating the current co-optees and the proposed allocations for the 2020/21 municipal year which are currently unchanged from 2019/20.
- 2.9 If members reach a view that allocations should be changed officers would ask that consideration is given to retaining the allocations for the Health and Adult Social Care Scrutiny Panel as continuity for this panel is especially important and wherever possible the aim is to try and carry forward the knowledge gained by co-optees in the complex area of health and adult social care.

Name of co-optee / year appointed	Allocation in 2019/20 municipal year	Proposed Allocation in 2020/21 municipal year
Andrew Bird (2018/19)	Economy and Neighbourhoods	Economy and Neighbourhoods
Peter Bradshaw (2015/16 agreed to service an additional one-year term 2019/20))	Health and Adult Social Care	Health and Adult Social Care
Toni Bromley (2019/20)	Children's scrutiny panel	Children's scrutiny panel
Phillip Chaloner (re-appointed 2017/18 for a two-year term).	Corporate Scrutiny Panel	Corporate Scrutiny Panel
Chris Friend (2019/20)	Economy and Neighbourhoods	Economy and Neighbourhoods
Lynne Keady (2018/19)	Health and Adult Social Care	Health and Adult Social Care
Eilidh Ogden (2019/20)	Economy and Neighbourhoods	Economy and Neighbourhoods
Dale O'Neil (re-appointed 2019/20 for a one-year term)	Children's Scrutiny Panel	Children's Scrutiny Panel
Dave Rigby (2015/16 agreed to service an additional one-year term 2019/20)	Health and Adult Social Care	Health and Adult Social Care
Linda Summers (re-appointed 2017/18 for a two-year term)	Statutory co-optee – Children's Scrutiny Panel	Statutory co-optee – Children's Scrutiny Panel

3. Implications for the Council

3.1 Working with People

No specific implications

3.2 Working with Partners

No specific implications

3.3 Place Based Working

No specific implications

3.4 Climate Change and Air Quality

No specific implications

3.5 Improving outcomes for children

No specific implications

3.6 Other (e.g. Legal/Financial or Human Resources)

Scrutiny co-optees are entitled to recover the costs of travel and parking expenses, however most do not take up this entitlement.

4 Consultees and their opinions

Not applicable

5 Next steps and timelines

Subject to the decision of OSMC, co-optees will be advised of their allocated panel and governance support officer.

6 Officer recommendations and reasons

6.1 That the Management Committee agree the allocation of co-optees for the 2020/21 municipal year.

6.2 That those co-optees that have decided to step down this year be thanked for their commitment and contribution the work of Scrutiny.

7 Cabinet Portfolio Holder's recommendations

Not applicable

8 Contact officer:

Richard Dunne – Principal Governance and Engagement Officer
richard.dunne@kirklees.gov.uk

9 Background Papers and History of Decisions

Not applicable

10 Service Director responsible

Julie Muscroft – Service Director, Legal, Governance and Commissioning